



# AGENDA FOR THE REGULAR MEETING OF THE FINANCE / PERSONNEL COMMITTEE

1 of 64



**Date and Time:**

**Tuesday, April 26, 2022 5:30 P.M.**

**Location:**

City Hall, Committee Room #205, 101 South Blvd. Baraboo

**Members Noticed:**

Scott Sloan, Jason Kent, Joel Petty

**Others Noticed:**

Department Heads (*agenda only*), City Admin. C. Bradley, B. Zeman, Post at Library, Media

**MEMBERS** not attending must notify the Chairperson at least 24 hours before the meeting.

1. **Call Meeting to Order**

- a. Roll Call of Membership.
- b. Note compliance with Open Meeting Law
- c. Approve minutes of April 12, 2022.
- d. Approve agenda.

2. **Action Items**

- a. **Accounts Payable** – Review and recommendation to Common Council on paying \$764,190.26.
- b. **TID 6 Termination** – Review and recommendation to Common Council to authorize termination of the TID 6 District, effective 4-26-2022. (*Ostrander*)
- c. **Acting Police Chief** – Review and approve additional compensation for Acting Police Chief Rob Sinden, effective May 7, 2022. (*Bradley*)
- d. **Rapid River Apartments, LLC.** – Review and recommendation to Common Council to approve the Development Agreement with Rapid River Apartments, LLC. for Lake Street parcel 206-1154-10010. (*Bradley*)

3. **Discussion Items**

- a. Public Fire Protection Charge
- b. Update on the 2023 Budget – (*Separate PowerPoint Attachment*)
- c. Update on the Shared Ride Corrective Action Plan (CAP)
- d. Legal Counsel

4. **Informational Items**

- a. Approval of claim, mailbox

5. **Adjournment**

Scott Sloan, Chairperson

Agenda prepared by B. Zeman & posted on 4/22/2022

**PLEASE TAKE NOTICE** that any person who has a qualifying disability as defined by the Americans with Disabilities Act that requires the meeting or materials at the meeting to be in an accessible location or format, should contact the Municipal Clerk, 101 South Blvd., Baraboo, WI or phone (608) 355-2700, during regular business hours at least 48 hours before the meeting so that reasonable arrangements can be made to accommodate each request.

**FOR INFORMATION ONLY AND NOT A NOTICE TO PUBLISH**

**Members Present:** Sloan, Kent, Petty

**Absent:**

**Others Present:** Mayor Nelson, Adm. Bradley, Clerk Zeman, J. Ostrander, T. Pinion, M. Hardy, R. LaBroschian, W. Peterson, K. Stieve

**Call to Order** –Ald. Sloan called the meeting to order at 5:00p.m. noting compliance with the Open Meeting Law. Moved by Petty, seconded by Kent to approve the minutes of March 22, 2022. Motion carried unanimously. Moved by Petty, seconded by Kent to approve the agenda. Motion carried unanimously.

**Action Items**

- a) **Accounts Payable** – Moved by Kent, seconded by Petty to recommend to Council approval of the accounts payable for **\$731,018.53**. Motion carried unanimously.
- b) **Blood Draw Services** – Lt. LaBroschian noted that this is a renewal of a current contract with the Baraboo District Ambulance Service for blood draws. Motion by Petty, seconded by Kent to recommend to Council authorizing the Agreement for Blood Draw Services with the Baraboo District Ambulance Service (BDAS). Motion carried unanimously.
- c) **Line of Credit** – Adm. Bradley explained that this is issued as a refunding promissory note, or a “Note Anticipation Note”. When we issue this, it does not start the clock on the 20 years. The way we have this worked out with Baraboo State Bank, by law we have to take an initial draw of a certain percentage, which amounts to \$50,000.01. We will pay interest on that, but we will not pay any interest on the portions we don’t take out. We will pull draws now from the \$5M to fulfill our requirements at the Jackson Property. This gives us the flexibility to keep up with the developer as he progresses. Eventually we will come back and refund this into a bond. Future draws will be approved through the process of accounts payable. Motion by Kent, seconded by Petty to recommend to Council Authorizing the Issuance of \$5,000,000 General Obligation Promissory Notes and the Issuance and sale of a \$5,000,000 “Note Anticipation Note” in Anticipation Thereof (Greenfield Estates/Jackson Farm). Motion carried unanimously.
- d) **Line of Credit** – Adm. Bradley noted this is identical to the \$5M Line of Credit. We will be taking the initial draw of \$50,000.01. The main difference here is that the Community Development Authority (CDA) is the one taking out the loan. We are authorizing the CDA to this out and in the agreement, the City is making the payments. Per the agreement, we are to pay the CDA the interest and the CDA will then in turn pay the bank. Full draw will not take place until all the other funds from the Library Fund have been exhausted. Motion by Petty, seconded by Kent to recommend to Council Authorizing the Issuance of \$6,000,000 Interim Community Development Revenue Bonds by the Community development Authority and Approving a Contribution and Cooperation Agreement (Construction of the Carnegie-Schadde Memorial Public Library Expansion project). Motion carried unanimously.
- e) **DNR Grant Application** – M. Hardy explained that the DNR put out grant applications that are due May 1<sup>st</sup> of every year. This is a request to submit another application for the Attridge Park Splashpad. Friends of the Park have raised approximately \$327,000; the project is currently estimated to cost \$615,000. This is a 50% match grant with no impact on the City’s budget. Motion by Petty, seconded by Kent to recommend to Council authorizing the Parks and Recreation department to submit a 2022 Department of Natural Resources (DNR) grant application for the Attridge Park Splashpad project. Motion carried unanimously.
- f) **Housing Study** – Adm. Bradley noted that we have had several different developers looking at Baraboo and with that, some Council members have questioned the need for additional housing. We did receive one written request from a developer to justify speeding up the construction; this is something a developer can take to the bank and show immediate need. Because majority of the housing now is taking place within the TID’s, we can charge this back against the TID’s. There have been two companies that have done housing work since Sauk County Economic Development Corporation did theirs. We asked both companies for a quote, one was \$25,000-\$30,000 and Redevelopment Resources offered to do it for a little over \$12,000. The committee discussed some concern with the productivity of Redevelopment Resources and considered taking this out for RFP’s. Because Redevelopment Resources already has much of the data needed, they decided against an RFP and will expect Redevelopment Resources to match our expectations better. Motion by Petty, seconded by Kent to recommend to Council entering into an agreement with Redevelopment Resources for a Housing Study. Motion carried unanimously.
- g) **Fire/EMS Station Design** – K. Stieve noted that the committee previously authorized city staff to review and revise the proposal for planning and designing services for a new Fire/EMS Station. This proposal was sent to 27 architectural firms, 4 proposals were returned. The building committee project management team reviewed the 4 proposals and it

was unanimously decided to recommend Five Bugles Design. This company did submit a proposal back in 2019 and scored fairly high then as well. A formal contract will be brought back for approval. Motion by Kent, seconded by Petty to recommend to Council authorizing the City Administrator to enter into negotiations with Five Bugles Design for the Fire & EMS Station project for the purpose of a Preliminary Design, with a contract price not to exceed \$800,000, not inclusive of reimbursables. withdrawing from the Baraboo-Wisconsin Dells Regional Airport. Motion carried unanimously.

- h) **Street Reconstruction** – T. Pinion explained that as part of the LRIP Program, there is extra stimulus funds available. The state funded 41 projects and we received the maximum that was awarded, \$400,000. The earliest we can start this project is July 1, 2023; however, we have six years to spend the money. Because of past main breaks, this project will include some underground work on the utilities. Motion by Petty, seconded by Kent to recommend to Council to approve the Wisconsin Department of Transportation Municipal Agreement with City for reconstruction of Madison Street and Madison Avenue between East Street and Draper Street. Motion carried unanimously.

**Closed Session** – Moved by Petty, seconded by Kent, to go into Closed Session.

Ald. Sloan announced that the Finance/Personnel Committee will go into Closed Session for three purposes:

- Pursuant to §19.85(1)(e), Wis. Stat., to deliberate or negotiate the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.
  - Potential Land Acquisition(s)
  - Pre-Development Agreement

Members Present: Sloan, Kent, Petty

Others Present: Mayor Nelson, Adm. Bradley, Clerk Zeman, J. Ostrander, T. Pinion, M. Hardy, R. LaBroschian, K. Stieve

- Pursuant to §19.85(1)(e), Wis. Stat., to deliberate or negotiate the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.
  - Union Negotiations

Members Present: Sloan, Kent, Petty

Others Present: Mayor Nelson, Adm. Bradley, Clerk Zeman, J. Ostrander, R. LaBroschian

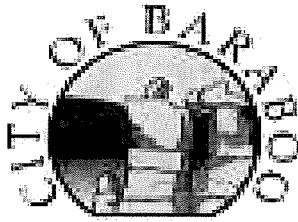
**Open Session** - Moved by Kent, seconded by Petty, to return to Open Session. Ald. Sloan announced that the Finance/Personnel Committee will return to Open Session as per §19.85(2), Wis. Stats., to address any business that may be the result of discussions conducted in Closed Session.

**Informational Items:**

- J. Ostrander presented an update on the Vehicle Registration Fee
- The Committee reviewed the option of a Public Fire Protection Charge. This will be brought back before the Committee on April 26, 2022.
- B. Zeman noted that it was recommended by Boardman & Clark, the current acting attorney, to deny two claims filed with the City. One was for a trip and fall and one was for a broken windshield.

**Adjournment** – Moved by Kent, seconded by Petty and carried to adjourn at 6:52pm.

Brenda Zeman, City Clerk



**City of Baraboo, Wisconsin**

*Finance Department*

*101 South Boulevard*

*Baraboo, WI 53913*

April 26, 2022

The Council lists attached are check registers described in summary below:

Category	Total	Accounts Payable Run Date
General	\$ 681,294.95	April 22, 2022
Utility	\$ 78,257.07	April 14, 2022
ACH	\$ -	
Payroll Remittance Checks	\$ -	
Department Purchasing Cards	\$ 4,638.24	April 11, 2022
<b>Total expenditures</b>	<b>\$ 764,190.26</b>	

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Check Register - General to Council  
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Check Issue Date	Check Number	Payee	Invoice Number	Invoice Date	Description	Invoice GL Account	Check Amount
<b>193928</b>							
04/22/2022	193928	GMF PROPERTIES LLC	041122-158	04/11/2022	STH 33 PROJECT-PARCEL 158	430-30-57330-821-000	300.00
Total 193928:							300.00
<b>193929</b>							
04/22/2022	193929	5 ALARM FIRE & SAFETY	P01470	01/07/2022	FD - REPAIR SCBA REGULATOR	100-21-52200-250-000	220.45
Total 193929:							220.45
<b>193930</b>							
04/22/2022	193930	ADDOCO INC.	0022724	04/13/2022	PK-EWF PLAYGROUND MULCH	100-52-55200-280-000	2,084.79
Total 193930:							2,084.79
<b>193931</b>							
04/22/2022	193931	Animal House Pet Supplies	T0GPW1JV4	04/05/2022	ZOO-ANIMAL FEED	100-52-55410-342-000	73.47
Total 193931:							73.47
<b>193932</b>							
04/22/2022	193932	AT&T MOBILITY	2873054688	04/07/2022	ENG-CELL PHONE CHARGES	100-30-53100-220-000	40.63
04/22/2022	193932	AT&T MOBILITY	2873054688	04/07/2022	INSP-CELL PHONE CHARGES	100-22-52400-220-000	41.35
04/22/2022	193932	AT&T MOBILITY	2873054688	04/07/2022	ADMIN- CELL PHONE CHARGE	100-14-51400-220-000	40.63
04/22/2022	193932	AT&T MOBILITY	2873054688	04/07/2022	FIN-MUNI BLDG-CELL CHARGE	100-11-51640-220-000	12.56
04/22/2022	193932	AT&T MOBILITY	2873054688	04/07/2022	FD-CELL PHONE CHARGES	100-21-52200-220-000	282.32
04/22/2022	193932	AT&T MOBILITY	2873054688	04/07/2022	PK FORESTRY TABLET CELL C	100-52-56110-250-000	22.99
04/22/2022	193932	AT&T MOBILITY	2873054688	04/07/2022	PK-CIVIC CENTER-CELL CHAR	100-52-55130-220-000	12.56
04/22/2022	193932	AT&T MOBILITY	2873054688	04/07/2022	ZOO-CELL PHONE CHARGES	100-52-55410-220-000	12.56
Total 193932:							465.60
<b>193933</b>							
04/22/2022	193933	BARABOO FIRE FIGHTER	BFFA041122	04/11/2022	FD - REIMBURSE FOR KAHOOT	100-21-52200-320-000	243.00
Total 193933:							243.00
<b>193934</b>							
04/22/2022	193934	BARABOO POWER EQUI	103805	04/06/2022	PK-MOWER OIL/FILTER	100-52-55200-250-000	50.80
Total 193934:							50.80
<b>193935</b>							
04/22/2022	193935	BARABOO SCHOOL DIST	1ST QTR 20	03/31/2022	TRE-1ST QTR MOBILE HOME F	100-00-24610-000	10,340.70
Total 193935:							10,340.70
<b>193936</b>							
04/22/2022	193936	BARABOO-DELLS FLIGH	2022-04	04/15/2022	Maintenance Contract	630-35-53510-200-000	3,650.00
04/22/2022	193936	BARABOO-DELLS FLIGH	2022-04	04/15/2022	Reduction for Rent	630-35-48210-000	657.34
Total 193936:							2,992.66
<b>193937</b>							
04/22/2022	193937	BOND TRUST SERVICES	70108	03/14/2022	CITY - 2016A AGENT FEES	300-10-58300-632-000	283.00
04/22/2022	193937	BOND TRUST SERVICES	70108	03/14/2022	CITY - 2016A AGENT FEES	360-10-58300-630-161	85.00

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Check Issue Date	Check Number	Payee	Invoice Number	Invoice Date	Description	Invoice GL Account	Check Amount
04/22/2022	193937	BOND TRUST SERVICES	70108	03/14/2022	CITY - 2016A AGENT FEES	950-36-42700-630-000	32.00
04/22/2022	193937	BOND TRUST SERVICES	70239	03/14/2022	CITY-2016A BOND PRINCIPAL	300-10-58110-610-161	190,000.00
04/22/2022	193937	BOND TRUST SERVICES	70239	03/14/2022	CITY-2016A BOND PRINCIPAL	950-00-20231-001	60,000.00
04/22/2022	193937	BOND TRUST SERVICES	70239	03/14/2022	CITY-2016A BOND INTEREST	300-10-58210-620-161	18,662.50
04/22/2022	193937	BOND TRUST SERVICES	70239	03/14/2022	CITY-2016A BOND INTEREST	950-36-42700-620-161	2,150.00
04/22/2022	193937	BOND TRUST SERVICES	70239	03/14/2022	CITY-2016A BOND PRINCIPAL	950-36-42700-610-161	60,000.00
04/22/2022	193937	BOND TRUST SERVICES	70239	03/14/2022	CITY-2016A BOND PRINCIPAL	950-36-42700-610-900	60,000.00-
Total 193937:							271,212.50
<b>193938</b>							
04/22/2022	193938	CALEDONIA SEED & SER	0092	04/13/2022	PW-ROUNDUP; 24D AMINE 4; C	100-31-53640-340-000	830.00
Total 193938:							830.00
<b>193939</b>							
04/22/2022	193939	CARBONARA, MICHAEL	050721	05/07/2021	FD-RETIREMENT - 11 YRS, 16 D	900-21-52200-300-000	4,417.60
Total 193939:							4,417.60
<b>193940</b>							
04/22/2022	193940	CENTURYLINK	288384991A	04/01/2022	BLDG INSPECTOR-LONG DISTA	100-22-52400-220-000	1.92
04/22/2022	193940	CENTURYLINK	288384991A	04/01/2022	ENGINEER-LONG DISTANCE	100-30-53100-220-000	2.88
04/22/2022	193940	CENTURYLINK	288384991A	04/01/2022	PUBLIC WORKS-LONG DISTAN	100-31-53230-220-000	2.88
04/22/2022	193940	CENTURYLINK	288384991B	04/01/2022	AIRPORT-LONG DISTANCE	630-35-53510-220-000	.08
04/22/2022	193940	CENTURYLINK	288384991B	04/01/2022	PS/CH BLDG-LONG DISTANCE	100-11-51640-220-000	1.04
04/22/2022	193940	CENTURYLINK	288384991B	04/01/2022	AMBULANCE-LONG DISTANCE	100-00-15620-000	3.36
04/22/2022	193940	CENTURYLINK	288384991B	04/01/2022	MAYOR-LONG DISTANCE	100-10-51410-220-000	.96
04/22/2022	193940	CENTURYLINK	288384991B	04/01/2022	FINANCE-LONG DISTANCE	100-11-51500-220-000	8.64
04/22/2022	193940	CENTURYLINK	288384991B	04/01/2022	ASSESSOR-LONG DISTANCE	100-11-51530-220-000	1.44
04/22/2022	193940	CENTURYLINK	288384991B	04/01/2022	TREASURER-LONG DISTANCE	100-11-51520-220-000	4.80
04/22/2022	193940	CENTURYLINK	288384991B	04/01/2022	CITY ATTORNEY-LONG DISTAN	100-13-51300-220-000	2.40
04/22/2022	193940	CENTURYLINK	288384991B	04/01/2022	CITY ADMIN-LONG DISTANCE	100-14-51400-220-000	2.88
04/22/2022	193940	CENTURYLINK	288384991B	04/01/2022	UW CAMPUS-LONG DISTANCE	800-80-55600-220-000	.21
04/22/2022	193940	CENTURYLINK	288384991C	04/01/2022	FIRE-LONG DISTANCE	100-21-52200-220-000	5.76
04/22/2022	193940	CENTURYLINK	288384991E	04/01/2022	CIVIC CENTER-LONG DISTANC	100-52-55130-220-000	1.28
04/22/2022	193940	CENTURYLINK	288384991E	04/01/2022	PARK & REC-LONG DISTANCE	100-52-55200-220-000	1.13
04/22/2022	193940	CENTURYLINK	288384991E	04/01/2022	ZOO-LONG DISTANCE	100-52-55410-220-000	.27
04/22/2022	193940	CENTURYLINK	288384991E	04/01/2022	RECREATION-LONG DISTANCE	100-53-55300-220-000	1.13
04/22/2022	193940	CENTURYLINK	288384991E	04/01/2022	POOL-LONG DISTANCE	100-53-55420-220-000	.27
04/22/2022	193940	CENTURYLINK	288384991F	04/01/2022	POLICE-LONG DISTANCE	100-20-52110-220-000	9.12
Total 193940:							52.45
<b>193941</b>							
04/22/2022	193941	CHARTER/SPECTRUM	0197571040	04/05/2022	ZOO-INTERNET	100-52-55410-260-000	99.99
Total 193941:							99.99
<b>193942</b>							
04/22/2022	193942	CINTAS CORPORATION	1902929155	03/31/2022	PW-GLOVES	100-31-53270-319-000	190.00
04/22/2022	193942	CINTAS CORPORATION	4115430480	04/05/2022	CITY-MATS	100-11-51640-260-000	41.92
04/22/2022	193942	CINTAS CORPORATION	4116128021	04/12/2022	CITY-MATS	100-11-51640-260-000	41.92
04/22/2022	193942	CINTAS CORPORATION	4116128133	04/12/2022	PW-MOP FRAME; SHOP TOWEL	100-31-53270-340-000	134.61
04/22/2022	193942	CINTAS CORPORATION	4116828687	04/19/2022	FD - RUGS	100-21-51610-260-000	68.27
04/22/2022	193942	CINTAS CORPORATION	5094918697	02/09/2022	PW-CABINET ORGANIZED	100-31-53270-340-000	88.46

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Check Issue Date	Check Number	Payee	Invoice Number	Invoice Date	Description	Invoice GL Account	Check Amount
04/22/2022	193942	CINTAS CORPORATION	5103010807	04/07/2022	FD - FIRST AID KIT UPDATE	100-21-51610-260-000	116.74
04/22/2022	193942	CINTAS CORPORATION	5103010871	04/07/2022	PW-CABINET ORANIZED	100-31-53270-340-000	27.40
Total 193942:							709.32
<b>193943</b>							
04/22/2022	193943	CLIFTONLARSONALLEN	3225144	04/20/2022	FIN-FINAL 2020 SINGLE AUDIT	100-11-51510-215-000	1,422.70
Total 193943:							1,422.70
<b>193944</b>							
04/22/2022	193944	COMMUNITY DEVELOPM	04072022	04/07/2022	TRE-PETER LOOMANS APR 202	100-00-25980-000	30.00
04/22/2022	193944	COMMUNITY DEVELOPM	04072022	04/07/2022	TRE-E. CLARK 1028 10TH #310	100-00-25980-000	1,238.11
Total 193944:							1,268.11
<b>193945</b>							
04/22/2022	193945	COMMUNITY FIRST BAN	874477001-0	04/06/2022	CITY - CIVIC CENTER LOAN #87	300-10-58220-620-130	780.88
04/22/2022	193945	COMMUNITY FIRST BAN	874477001-0	04/06/2022	CITY- CIV CNTR LOAN #8744770	300-10-58120-610-130	26,287.42
Total 193945:							27,068.30
<b>193946</b>							
04/22/2022	193946	CONSOLIDATED ELECTR	5959-102671	04/08/2022	PS/ADMIN-LIGHT OCCUPANCY	100-11-51640-350-000	184.37
Total 193946:							184.37
<b>193947</b>							
04/22/2022	193947	CORE & MAIN LP	Q232782	03/29/2022	TIF#12-WATER MAN MATERIAL	312-10-59297-920-000	99,811.00
04/22/2022	193947	CORE & MAIN LP	Q425943	03/29/2022	TIF#12-SANITARY SEWER PIPIN	312-10-59296-920-000	103.60
04/22/2022	193947	CORE & MAIN LP	Q425943	03/29/2022	TIF#12-WATER MAIN PIPING	312-10-59297-920-000	18,270.00
04/22/2022	193947	CORE & MAIN LP	Q577625	03/29/2022	TIF#12-WATER MAN MATERIAL	312-10-59297-920-000	3,656.00
04/22/2022	193947	CORE & MAIN LP	Q598014	03/30/2022	TIF#12-WATER MAN MATERIAL	312-10-59297-920-000	24,000.00
04/22/2022	193947	CORE & MAIN LP	Q608018	04/04/2022	TIF#12-WATER MAN MATERIAL	312-10-59297-920-000	17,718.00
04/22/2022	193947	CORE & MAIN LP	Q608019	04/04/2022	TIF#12-WATER MAIN PIPING	312-10-59297-920-000	3,320.00
04/22/2022	193947	CORE & MAIN LP	Q613621	04/04/2022	TIF#12-WATER MAN MATERIAL	312-10-59297-920-000	6,800.00
04/22/2022	193947	CORE & MAIN LP	Q634605	04/05/2022	PW-JACKSON FARM CONDUCTI	312-10-59297-920-000	359.00
Total 193947:							174,037.60
<b>193948</b>							
04/22/2022	193948	COUNTY MATERIALS CO	3722836-00	03/30/2022	48" RCP CL3	312-10-59295-920-000	3,760.40
04/22/2022	193948	COUNTY MATERIALS CO	3722836-00	03/30/2022	48" RCP FLARED END SECTION	312-10-59295-920-000	1,386.00
04/22/2022	193948	COUNTY MATERIALS CO	3722836-00	03/30/2022	JT TIES 7" GALVANIZED	312-10-59295-920-000	225.00
04/22/2022	193948	COUNTY MATERIALS CO	3722840-00	03/30/2022	48" RCP CL3	312-10-59295-920-000	4,512.48
Total 193948:							9,883.88
<b>193949</b>							
04/22/2022	193949	DEZ TACTICAL ARMS INC	12220	04/08/2022	PD- PARTS/REPAIR PD .308 RIF	100-20-52110-250-000	171.65
Total 193949:							171.65
<b>193950</b>							
04/22/2022	193950	DOG WASTE DEPOT	477918	04/14/2022	PK - DOG WASTE BAGS	100-52-55200-340-000	275.56



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Check Issue Date	Check Number	Payee	Invoice Number	Invoice Date	Description	Invoice GL Account	Check Amount
Total 193950:							275.56
<b>193951</b>							
04/22/2022	193951	ECCLES, JOHN A	537713	04/13/2022	PK-PARK HOUSE ROOF REPAIR	890-52-55200-260-000	250.00
Total 193951:							250.00
<b>193952</b>							
04/22/2022	193952	HALLMAN SR, ANTOWAN	16848	04/05/2022	PK-PARK SHELTER REFUNDS -	100-52-46720-000	60.00
Total 193952:							60.00
<b>193953</b>							
04/22/2022	193953	HAMM'S ARBORCARE IN	12326	04/05/2022	FRSTRY-COTTONWOOD TREE	100-52-56110-215-000	5,175.00
Total 193953:							5,175.00
<b>193954</b>							
04/22/2022	193954	HARTJE TIRE & SERVICE	40-92289	03/29/2022	PW-PATCH HEATER TIRES-MT/	100-31-53240-341-000	938.54
Total 193954:							938.54
<b>193955</b>							
04/22/2022	193955	HEARTLAND BUSINESS	499900-H	02/16/2022	IT-SMARTNET RENEWALS	100-10-51450-250-000	1,222.90
04/22/2022	193955	HEARTLAND BUSINESS	509875-H	04/06/2022	IT-VEEAM RENEWAL	100-10-51450-250-000	891.00
04/22/2022	193955	HEARTLAND BUSINESS	510327-H	04/12/2022	IT-MICROSOFT LICENSES MAR	100-10-51450-250-000	1,012.70
Total 193955:							3,126.60
<b>193956</b>							
04/22/2022	193956	HOHLS FARM SUPPLY IN	89132	03/23/2022	ZOO-ANIMAL FEED	100-52-55410-342-000	134.77
04/22/2022	193956	HOHLS FARM SUPPLY IN	89132	03/23/2022	ZOO-GRASS SEED	100-52-55410-340-000	315.15
Total 193956:							449.92
<b>193957</b>							
04/22/2022	193957	JENNIFER JOHNSON & B	041122-169	04/11/2022	STH 33 PROJECT-PARCEL 169	430-30-57330-821-000	300.00
Total 193957:							300.00
<b>193958</b>							
04/22/2022	193958	JONES & BARTLETT LEA	484004	04/11/2022	FD - ROPE RESCUE BOOK	100-21-52200-320-000	83.10
Total 193958:							83.10
<b>193959</b>							
04/22/2022	193959	KAYSER FORD	NC6903	04/21/2022	PD- 2022 EXPLORER SQUAD P	422-20-52110-810-000	37,165.50
Total 193959:							37,165.50
<b>193960</b>							
04/22/2022	193960	LAROWE GERLACH LLP	13998.001-1	03/31/2022	ATTY-SPECIAL PROSECUTION	100-13-51300-215-000	3,464.25
04/22/2022	193960	LAROWE GERLACH LLP	13998.001-1	03/31/2022	ATTY-SPECIAL PROSECUTION	100-13-51300-310-000	17.37



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Total 193960:							3,481.62
<b>193961</b>							
04/22/2022	193961	LEAVES INSPIRED TREE	740	04/13/2022	FORESTRY-SPRING TREE PLA	100-52-56110-377-000	10,178.79
Total 193961:							10,178.79
<b>193962</b>							
04/22/2022	193962	LIGHTHOUSE UNIFORM	A-304243	04/13/2022	FD - WILLER UNIFORM UPDATE	100-21-52200-346-000	104.24
Total 193962:							104.24
<b>193963</b>							
04/22/2022	193963	LUND, CLAIR	041122-167	04/11/2022	STH 33 PROJECT-PARCEL 167	430-30-57330-821-000	300.00
Total 193963:							300.00
<b>193964</b>							
04/22/2022	193964	MAILBOXES PACK N SHI	79835	01/31/2022	PW-OIL SAMPLING	100-31-53240-348-000	15.48
04/22/2022	193964	MAILBOXES PACK N SHI	81279	04/08/2022	FD -MAIL AIR SAMPLE LAWREN	100-21-52200-343-000	19.35
04/22/2022	193964	MAILBOXES PACK N SHI	81394	04/14/2022	FD - MAIL PART BACK TO AMAZ	100-21-52200-343-000	3.54
Total 193964:							38.37
<b>193965</b>							
04/22/2022	193965	MEYER, BRUCE L.	041122-174	04/11/2022	STH 33 PROJECT-PARCEL 174	430-30-57330-821-000	300.00
Total 193965:							300.00
<b>193966</b>							
04/22/2022	193966	MINUTEMAN PRESS-BAR	47035	03/30/2022	REC-SUMMER BROCHURE PRI	100-53-55300-210-000	1,755.25
04/22/2022	193966	MINUTEMAN PRESS-BAR	47115	04/08/2022	PW-3' RULE - YELLOW LABELS	100-31-53620-340-000	171.29
04/22/2022	193966	MINUTEMAN PRESS-BAR	47155	04/14/2022	PD- SONN BUSINESS CARDS	100-20-52130-310-000	38.88
Total 193966:							1,965.42
<b>193967</b>							
04/22/2022	193967	NAPA AUTO PARTS	444859	04/08/2022	PW-SPARK PLUGS FOR CHAIN	100-31-53370-350-000	9.76
04/22/2022	193967	NAPA AUTO PARTS	444860	04/08/2022	PW-SPARK PLUGS FOR CHAIN	100-31-53370-350-000	14.64
04/22/2022	193967	NAPA AUTO PARTS	444984	04/11/2022	PW-FUEL FILTER	100-31-53240-350-000	18.53
04/22/2022	193967	NAPA AUTO PARTS	445254	04/13/2022	PW-#49 ADAPTERS	950-36-81000-350-000	44.88
Total 193967:							87.81
<b>193968</b>							
04/22/2022	193968	NORTHLAND DOOR SYS	138761	03/24/2022	PS/ADMIN- REVERSE ANGLE VI	100-11-51640-350-000	50.00
Total 193968:							50.00
<b>193969</b>							
04/22/2022	193969	POWER BUROW PRODU	10670	03/24/2022	PW-#85 PTO SHAFT	100-31-53620-350-000	267.64
Total 193969:							267.64

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<b>193970</b>							
04/22/2022	193970	REDEVELOPMENT RESO	0909	04/03/2022	ED GRANT-REDEVELOPMENT	560-15-56710-215-000	8,750.00
04/22/2022	193970	REDEVELOPMENT RESO	0909	04/03/2022	CITY - STRATEGIC PLAN	100-14-56300-215-000	3,250.00
Total 193970:							12,000.00
<b>193971</b>							
04/22/2022	193971	REINDERS INC.	2289104-00	04/13/2022	PK-FERTILIZER	100-52-55200-345-000	998.00
Total 193971:							998.00
<b>193972</b>							
04/22/2022	193972	RENNERTS FIRE EQUIP	44957	04/06/2022	FD - LIGHT BULB FOR L-1	100-21-52200-350-000	109.35
04/22/2022	193972	RENNERTS FIRE EQUIP	44980	04/12/2022	FD - INTAKE SCREEN E-2	100-21-52200-350-000	33.51
Total 193972:							142.86
<b>193973</b>							
04/22/2022	193973	RHYME BUSINESS PROD	AR538504	04/08/2022	CC-2022 2ND QTR COPIER MAI	100-52-55130-250-000	135.10
Total 193973:							135.10
<b>193974</b>							
04/22/2022	193974	RICOH USA INC	5064392932	04/13/2022	CITY-MAR 2022 COPIES	100-11-51500-250-000	37.74
04/22/2022	193974	RICOH USA INC	5064392932	04/13/2022	CITY-MAR 2022 COLOR COPIES	100-11-51500-250-000	1,092.90
Total 193974:							1,130.64
<b>193975</b>							
04/22/2022	193975	SAUK COUNTY HEALTH	138 HSAT-7	04/14/2022	POOL-2022 SWIM POOL/SLIDE	100-53-55420-321-000	425.00
04/22/2022	193975	SAUK COUNTY HEALTH	138 HSAT-7	04/14/2022	POOL-2022 WADING POOL LICE	100-53-55420-321-000	255.00
Total 193975:							680.00
<b>193976</b>							
04/22/2022	193976	SCHULTZ SMALL ENGINE	19752	03/31/2022	PK- EXMARK MOWER TRADE	425-52-48300-000	4,000.00-
04/22/2022	193976	SCHULTZ SMALL ENGINE	19752	03/31/2022	PK- 2022 EXMARK ZERO TURN	425-52-55200-814-000	13,839.00
Total 193976:							9,839.00
<b>193977</b>							
04/22/2022	193977	SSM HEALTHCARE OF W	1222032017	04/04/2022	PD- BLOOD DRAW B22-01138	100-20-52110-270-000	88.00
04/22/2022	193977	SSM HEALTHCARE OF W	1222060020	04/03/2022	PD- BLOOD DRAW B22-01762	100-20-52110-270-000	88.00
04/22/2022	193977	SSM HEALTHCARE OF W	1222060020	04/03/2022	PD- BLOOD DRAW B22-01514	100-20-52110-270-000	88.00
Total 193977:							264.00
<b>193978</b>							
04/22/2022	193978	STREICHERS	11561674	04/07/2022	PD- LUND EXTERNAL CARRIER	100-20-52110-346-000	262.98
Total 193978:							262.98
<b>193979</b>							
04/22/2022	193979	SULLIVANS TWO UNLIMI	154301	04/08/2022	PD- SQUAD 45 OIL CHANGE	100-20-52110-240-000	50.45
04/22/2022	193979	SULLIVANS TWO UNLIMI	154304	04/13/2022	PD- SQUAD 52 OIL CHANGE	100-20-52110-240-000	53.11
04/22/2022	193979	SULLIVANS TWO UNLIMI	154305	04/14/2022	PD- SQUAD 41 OIL CHANGE	100-20-52110-240-000	43.63

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04/22/2022	193979	SULLIVANS TWO UNLIMI	154421	04/18/2022	PD- SQUAD 44 OIL CHANGE	100-20-52110-240-000	36.92
04/22/2022	193979	SULLIVANS TWO UNLIMI	154424	04/15/2022	PD- SQUAD 55 WINDOW REPAI	100-20-52110-240-000	51.37
Total 193979:							235.48
<b>193980</b>							
04/22/2022	193980	THE SHOE BOX	82040	04/12/2022	PK-HESS SAFETY BOOTS	100-52-55200-319-000	135.00
Total 193980:							135.00
<b>193981</b>							
04/22/2022	193981	TRUGREEN COMMERCIA	154953717	04/04/2022	PS/ADMIN-4/4/22 LAWN SERVIC	100-11-51640-260-000	129.00
Total 193981:							129.00
<b>193982</b>							
04/22/2022	193982	US BANK VOYAGER FLE	86925-1835-	04/08/2022	FD-040822-FUEL	100-21-52200-348-000	1,056.82
04/22/2022	193982	US BANK VOYAGER FLE	86925-1835-	04/08/2022	PK-040822-FUEL	100-52-55200-348-000	680.45
04/22/2022	193982	US BANK VOYAGER FLE	86925-1835-	04/08/2022	PD-ANIMAL CONTROL040822-F	100-20-54110-348-000	75.68
04/22/2022	193982	US BANK VOYAGER FLE	86925-1835-	04/08/2022	PD-040822-FUEL	100-20-52110-348-000	5,235.15
04/22/2022	193982	US BANK VOYAGER FLE	86925-1835-	04/08/2022	PW-MARCH 2022 MACHINERY	100-31-53240-348-000	722.48
04/22/2022	193982	US BANK VOYAGER FLE	86925-1835-	04/08/2022	PW-MARCH 2022 STREET MAIN	100-31-53300-348-000	453.56
04/22/2022	193982	US BANK VOYAGER FLE	86925-1835-	04/08/2022	PW-MARCH 2022 SNOW & ICE F	100-31-53350-348-000	464.33
04/22/2022	193982	US BANK VOYAGER FLE	86925-1835-	04/08/2022	PW-MARCH 2022 TREES & BRU	100-31-53370-348-000	1,372.65
04/22/2022	193982	US BANK VOYAGER FLE	86925-1835-	04/08/2022	PW-MARCH 2022 GARBAGE FU	100-31-53620-348-000	1,477.33
04/22/2022	193982	US BANK VOYAGER FLE	86925-1835-	04/08/2022	PW-MARCH 2022 RECYCLING F	100-31-53635-348-000	680.00
04/22/2022	193982	US BANK VOYAGER FLE	86925-1835-	04/08/2022	PW-MARCH 2022 STORMWATE	950-36-81000-348-000	1,449.47
Total 193982:							13,667.92
<b>193983</b>							
04/22/2022	193983	VERMEER-WISCONSIN I	40026693-C	05/03/2021	ROW-STUMP GRINDER RENTAL	100-52-53370-530-000	350.28-
04/22/2022	193983	VERMEER-WISCONSIN I	40032454	02/21/2022	PK-STUMP GRINDER RENT KNI	100-52-53370-530-000	309.56
04/22/2022	193983	VERMEER-WISCONSIN I	40032819	03/15/2022	PW-BAR SHEAR BC150	100-31-53370-350-000	129.66
Total 193983:							88.94
<b>193984</b>							
04/22/2022	193984	VILLAGE OF WEST BARA	JAN, FEB, M	04/04/2022	PW-JAN, FEB, MARCH 2022 HW	240-31-53420-222-000	332.65
Total 193984:							332.65
<b>193985</b>							
04/22/2022	193985	WI DOT FINANCIAL OPER	395-0000255	04/01/2022	AIR-#57 FUEL FARM THRU 3/31/	632-35-53510-861-000	42,719.98
Total 193985:							42,719.98
<b>193986</b>							
04/22/2022	193986	WIS DEPT OF JUSTICE-TI	455TIME-000	04/10/2022	PD - 2ND QTR ACCESS CHARG	100-20-52110-270-000	549.75
Total 193986:							549.75
<b>193987</b>							
04/22/2022	193987	WRPQ RADIO	22030068	03/31/2022	CITY-MAR 2022 CABLE CHANN	100-10-55370-215-000	2,083.33

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Total 193987:							2,083.33
<b>193988</b>							
04/22/2022	193988	ZOHO CORPORATION # 4	2328730	03/04/2022	IT-PASSWORD SYNCING RENE	100-10-51450-250-000	245.00
Total 193988:							245.00
<b>7002661</b>							
04/22/2022	7002661	MACQUEEN EQUIPMENT	P23388	03/30/2022	PW-SIDE SHOE RN; SIDE SHOE	950-36-81000-350-000	646.41
Total 7002661:							646.41
<b>7002662</b>							
04/22/2022	7002662	ALLIANT ENERGY-ONLIN	003123-0412	04/12/2022	PK-LANGER HEAT	100-52-55200-223-000	103.07
04/22/2022	7002662	ALLIANT ENERGY-ONLIN	003123-0412	04/12/2022	PK-SHELTER ELECTRIC	100-52-55200-222-000	755.41
04/22/2022	7002662	ALLIANT ENERGY-ONLIN	041272-0411	04/11/2022	CC-HEAT	100-52-55130-223-000	1,756.47
04/22/2022	7002662	ALLIANT ENERGY-ONLIN	041272-0411	04/11/2022	CC-ELECTRIC	100-52-55130-222-000	1,607.94
04/22/2022	7002662	ALLIANT ENERGY-ONLIN	056281-0408	04/08/2022	FD - ELECTRIC FOR OUTDOOR	100-21-52500-222-000	5.84
04/22/2022	7002662	ALLIANT ENERGY-ONLIN	139770-0407	04/07/2022	AIR-MAR 2022 SRE BLDG, ENT	630-35-53510-222-000	64.56
04/22/2022	7002662	ALLIANT ENERGY-ONLIN	139770-0407	04/07/2022	AIR-MAR 2022 SRE BLDG GAS	630-35-53510-223-000	179.97
04/22/2022	7002662	ALLIANT ENERGY-ONLIN	26926188-04	04/11/2022	PS/ADMIN- MAR 2022 ELECTRI	100-11-51640-222-000	2,654.48
04/22/2022	7002662	ALLIANT ENERGY-ONLIN	26926188-04	04/11/2022	PS/ADMIN- MAR 2022 GAS	100-11-51640-223-000	2,757.90
04/22/2022	7002662	ALLIANT ENERGY-ONLIN	294993-0411	04/11/2022	FD - STATION 1 ELECTRIC	100-21-51610-222-000	1,241.35
04/22/2022	7002662	ALLIANT ENERGY-ONLIN	294993-0411	04/11/2022	FD - STATION 1 ELECTRIC	100-21-51610-222-000	431.88
04/22/2022	7002662	ALLIANT ENERGY-ONLIN	294993-0411	04/11/2022	FD - STATION 1 GAS	100-21-51610-223-000	1,292.42
04/22/2022	7002662	ALLIANT ENERGY-ONLIN	4792325289-	04/11/2022	POOL-HEAT	100-53-55420-223-000	15.65
04/22/2022	7002662	ALLIANT ENERGY-ONLIN	4792325289-	04/11/2022	POOL-ELECTRIC	100-53-55420-222-000	129.99
04/22/2022	7002662	ALLIANT ENERGY-ONLIN	514075-0411	04/11/2022	FD - STATION 2 ELECTRIC	100-21-51620-222-000	78.05
04/22/2022	7002662	ALLIANT ENERGY-ONLIN	8036644215-	04/12/2022	FD - STATION 2 ELECTRIC	100-21-51620-222-000	308.17
04/22/2022	7002662	ALLIANT ENERGY-ONLIN	8036644215-	04/12/2022	FD - STATION 2 GAS	100-21-51620-223-000	673.08
04/22/2022	7002662	ALLIANT ENERGY-ONLIN	837782-0411	04/11/2022	ZOO-HEAT	100-52-55410-223-000	410.60
04/22/2022	7002662	ALLIANT ENERGY-ONLIN	837782-0411	04/11/2022	ZOO-ELECTRIC	100-53-55420-222-000	948.11
04/22/2022	7002662	ALLIANT ENERGY-ONLIN	861880-0404	04/04/2022	AIR-MAR 2022 RUNWAY ELECT	630-35-53510-222-000	537.98
Total 7002662:							15,952.92
<b>7002663</b>							
04/22/2022	7002663	CAPITAL NEWSPAPERS	96708	03/07/2022	PLAN-CONDITIONAL USE-HILL-	100-22-56400-210-000	16.47
04/22/2022	7002663	CAPITAL NEWSPAPERS	96709	03/14/2022	ZONING-MENARDS DEVELOPM	100-22-56400-210-000	44.20
04/22/2022	7002663	CAPITAL NEWSPAPERS	96710	03/14/2022	PLAN-COREY OIL TO EXPAND	100-22-56400-210-000	41.99
04/22/2022	7002663	CAPITAL NEWSPAPERS	96712	03/07/2022	PLAN-SCHWANBECK-COND US	100-22-56400-210-000	15.85
04/22/2022	7002663	CAPITAL NEWSPAPERS	96714	03/14/2022	ZONING-REZONE LOT #93/#94	100-22-56400-210-000	43.09
04/22/2022	7002663	CAPITAL NEWSPAPERS	96717	03/07/2022	PLAN-MENARD CONDITIONAL	100-22-56400-210-000	22.04
04/22/2022	7002663	CAPITAL NEWSPAPERS	98886	03/17/2022	CITY- 4TH QTR 2021 BUDGET A	100-11-51500-210-000	141.94
04/22/2022	7002663	CAPITAL NEWSPAPERS	99114	03/19/2022	CLK-COUNCIL MINUTES 2/22	100-10-51100-210-000	28.23
Total 7002663:							353.81
<b>7002664</b>							
04/22/2022	7002664	COMPLETE OFFICE OF	340137	04/19/2022	ADMIN- 11X17 PAPER FOR NEW	100-14-51400-310-000	32.56
Total 7002664:							32.56
<b>7002665</b>							
04/22/2022	7002665	ISTATE TRUCK CENTER	C271088927:	04/08/2022	PW-#15 PANEL-DASH, CENTER,	100-31-53240-350-000	97.24

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Total 7002665:							97.24
<b>7002666</b>							
04/22/2022	7002666	MENARDS - BARABOO	85884-31900	03/28/2022	ZOO-LLAMA BARN CONSTRUC	720-52-55200-861-000	225.60
04/22/2022	7002666	MENARDS - BARABOO	85903-31900	03/28/2022	CC-LIGHTBULBS	100-52-55130-340-000	78.80
04/22/2022	7002666	MENARDS - BARABOO	85954-31900	03/29/2022	PW-1G TANK SPRAYER; SCOOP	100-31-53230-340-000	63.95
04/22/2022	7002666	MENARDS - BARABOO	86098-31900	03/31/2022	PK-PARK HOUSE PORCH REPAI	890-52-55200-260-000	105.75
04/22/2022	7002666	MENARDS - BARABOO	86168-31900	04/01/2022	PK-HYDRANT REPAIR	100-52-55200-350-000	19.98
04/22/2022	7002666	MENARDS - BARABOO	86186-31900	04/01/2022	PW-2PK DRYWALL BAGS; SHOP	100-31-53230-340-000	20.18
04/22/2022	7002666	MENARDS - BARABOO	86353-31900	04/04/2022	ZOO-LLAMA BARN CONSTRUC	720-52-55200-861-000	4,685.83
04/22/2022	7002666	MENARDS - BARABOO	86380-31900	04/04/2022	CC-ELEVATOR LETTERING	100-52-55130-350-000	5.98
04/22/2022	7002666	MENARDS - BARABOO	86486-31900	04/06/2022	CC-CABLE TIES, SCREW & SPR	100-52-55130-350-000	60.18
04/22/2022	7002666	MENARDS - BARABOO	86505-31900	04/06/2022	PK-COUPPING	100-52-55200-350-000	15.99
04/22/2022	7002666	MENARDS - BARABOO	86513-31900	04/06/2022	ZOO-LLAMA BARN BLOCK/MOR	720-52-55200-861-000	441.67
04/22/2022	7002666	MENARDS - BARABOO	86555-31900	04/07/2022	PK-MIXING PADDLE	100-52-55200-340-000	17.98
04/22/2022	7002666	MENARDS - BARABOO	86651-31900	04/08/2022	PS/ADMIN-SHARPIES,BATTERI	100-11-51640-350-000	26.54
04/22/2022	7002666	MENARDS - BARABOO	86683-31900	04/08/2022	ZOO-CAT FOOD	100-52-55410-342-000	12.99
04/22/2022	7002666	MENARDS - BARABOO	86683-31900	04/08/2022	ZOO-SCALE & CLEANING SUPP	100-52-55410-340-000	62.91
Total 7002666:							5,844.33
Grand Totals:							681,294.95

FINANCE COMMITTEE APPROVAL:

\_\_\_\_\_  
(Chairman)\_\_\_\_\_  
(Date)

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<b>17684</b>						
04/15/2022	AT&T MOBILITY	U287305468	03/07/2022	UTIL-SUPT CELL SERVICE	960-36-85100-220-000	22.85
04/15/2022	AT&T MOBILITY	U287305468	03/07/2022	UTIL-SUPT CELL SERVICE	970-37-92100-220-000	22.84
04/15/2022	AT&T MOBILITY	U287305468	03/07/2022	UTIL-SCADA SERVICE@WELLS	970-37-63300-250-000	77.99
04/15/2022	AT&T MOBILITY	U287305468	03/07/2022	UTIL-SCADA SERVICE@TOWERS	970-37-67200-250-000	77.99
04/15/2022	AT&T MOBILITY	U287305468	03/07/2022	UTIL-SCADA SERVICE@BOOSTERS	970-37-67800-250-000	39.00
04/15/2022	AT&T MOBILITY	U287305468	03/07/2022	UTIL-SCADA SERVICE-TABLETS	970-37-67300-270-000	25.00
04/15/2022	AT&T MOBILITY	U287305468	03/07/2022	UTIL-SCADA SERVICE-TABLETS	960-36-83100-250-000	15.00
Total 17684:						280.67
<b>17685</b>						
04/15/2022	CENTURY SPRINGS	S4038340	04/12/2022	SE-LAB DISTILLED WATER #13998	960-36-82700-340-000	38.99
Total 17685:						38.99
<b>17686</b>						
04/15/2022	CITY OF BARABOO	S918C02082	02/08/2022	SEWER-LOADER: OIL/HYDRAULIC FL	960-36-82810-240-000	223.21
04/15/2022	CITY OF BARABOO	U710308202	03/08/2022	UTIL-JETVAC: OIL/HYDRAULIC FLUID/	950-36-83100-340-000	390.61
04/15/2022	CITY OF BARABOO	U710308202	03/08/2022	UTIL-JETVAC: OIL/HYDRAULIC FLUID/	960-36-83100-250-000	390.61
04/15/2022	CITY OF BARABOO	W3242022	03/24/2022	WATER-2013 F250: WIPER BLADES	970-37-66200-240-000	13.98
04/15/2022	CITY OF BARABOO	W501142022	01/14/2022	WATER-2014 F250: OIL/FILTERS	970-37-66200-240-000	30.15
Total 17686:						1,048.56
<b>17687</b>						
04/15/2022	CITY TREASURER - WATER	S91009000M	03/31/2022	SEWER-MANCHESTER PLANT	960-36-82700-226-000	338.53
04/15/2022	CITY TREASURER - WATER	S91009000M	03/31/2022	SEWER-MANCHESTER PLANT	960-36-82700-227-000	15.56
04/15/2022	CITY TREASURER - WATER	S91009000M	03/31/2022	SEWER-MANCHESTER PLANT	960-36-82710-221-000	441.44
04/15/2022	CITY TREASURER - WATER	S91010000M	03/31/2022	SEWER-HEADWORKS BLDG	960-36-82200-221-000	3,083.56
04/15/2022	CITY TREASURER - WATER	S91011000M	03/31/2022	SEWER-MANCHESTER SLUDGE	960-36-82710-226-000	228.97
04/15/2022	CITY TREASURER - WATER	S91011000M	03/31/2022	SEWER-MANCHESTER SLUDGE	960-36-82710-221-000	1,559.90
04/15/2022	CITY TREASURER - WATER	W78097800	03/31/2022	WATER-OAK ST HI-LIFT/RESERVOIR	970-37-60300-226-000	12.31
04/15/2022	CITY TREASURER - WATER	W78097800	03/31/2022	WATER-OAK ST HI-LIFT/RESERVOIR	970-37-60300-227-000	4.05
04/15/2022	CITY TREASURER - WATER	W78097800	03/31/2022	WATER-OAK ST HI-LIFT/RESERVOIR	970-37-66500-226-000	34.47
04/15/2022	CITY TREASURER - WATER	W78097800	03/31/2022	WATER-OAK ST HI-LIFT/RESERVOIR	970-37-66500-227-000	11.51
04/15/2022	CITY TREASURER - WATER	W99000460	03/31/2022	WATER-BIRCH ST TOWER	970-37-66500-226-000	12.31
04/15/2022	CITY TREASURER - WATER	W99000460	03/31/2022	WATER-BIRCH ST TOWER	970-37-66500-227-000	15.56
04/15/2022	CITY TREASURER - WATER	W99001220	03/31/2022	WATER-WELL NO. 4	970-37-60300-226-000	12.31
04/15/2022	CITY TREASURER - WATER	W99001220	03/31/2022	WATER-WELL NO. 4	970-37-60300-227-000	15.56
04/15/2022	CITY TREASURER - WATER	W99002190	03/31/2022	WATER-WELL NO. 2	970-37-60300-226-000	20.93
04/15/2022	CITY TREASURER - WATER	W99002190	03/31/2022	WATER-WELL NO. 2	970-37-60300-227-000	15.56
04/15/2022	CITY TREASURER - WATER	W99002640	03/31/2022	WATER-WELL NO. 6	970-37-60300-226-000	12.31
04/15/2022	CITY TREASURER - WATER	W99002640	03/31/2022	WATER-WELL NO. 6	970-37-60300-227-000	15.56
04/15/2022	CITY TREASURER - WATER	W99002820	03/31/2022	WATER-MOORE ST TOWER	970-37-60300-226-000	12.31
04/15/2022	CITY TREASURER - WATER	W99002820	03/31/2022	WATER-MOORE ST TOWER	970-37-60300-227-000	15.56
04/15/2022	CITY TREASURER - WATER	W99003150	03/31/2022	WATER-BARNHART BOOSTER	970-37-66500-226-000	18.47
04/15/2022	CITY TREASURER - WATER	W99003150	03/31/2022	WATER-BARNHART BOOSTER	970-37-66500-227-000	15.56
04/15/2022	CITY TREASURER - WATER	W99003340	03/31/2022	WATER-MINE RD TOWER	970-37-62600-226-000	27.08
04/15/2022	CITY TREASURER - WATER	W99003340	03/31/2022	WATER-MINE RD TOWER	970-37-62600-227-000	15.56
04/15/2022	CITY TREASURER - WATER	W99003350	03/31/2022	WATER-WELL NO. 2	970-37-60300-226-000	12.31
04/15/2022	CITY TREASURER - WATER	W99006150	03/31/2022	WATER-BARNHART TOWER	970-37-66500-226-000	12.31
04/15/2022	CITY TREASURER - WATER	W99006150	03/31/2022	WATER-BARNHART TOWER	970-37-66500-227-000	15.56
Total 17687:						5,995.12

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<b>17688</b>						
04/15/2022	CORE & MAIN LP	W-Q426175	03/14/2022	WA-METER ROTOR ASSEMBLIES/O-RI	970-37-67600-350-000	1,866.80
04/15/2022	CORE & MAIN LP	W-Q556307	03/31/2022	WA-METER REGISTERS: 2"=3; 3"=2; 4"	970-37-67600-350-000	2,130.71
04/15/2022	CORE & MAIN LP	W-Q615741	04/01/2022	WATER-METERS: IPERL 5/8" (2)	970-96-10346-101	296.41
04/15/2022	CORE & MAIN LP	W-Q615741	04/01/2022	WATER-METERS: IPERL 5/8" (2)	970-37-95000-814-000	296.41
04/15/2022	CORE & MAIN LP	W-Q615741	04/01/2022	WATER-METERS: IPERL 5/8" (2)	970-37-95000-899-000	296.41
04/15/2022	CORE & MAIN LP	W-Q615771	04/01/2022	WA-METER REGISTERS: 1-1/2" = 2	970-37-67600-350-000	613.69
Total 17688:						4,907.41
<b>17689</b>						
04/15/2022	CT LABORATORIES LLC	S168866	04/01/2022	SE-QTR #1 SLUDGE TESTS-CLASS A	960-36-82700-217-000	436.00
04/15/2022	CT LABORATORIES LLC	S168867	04/01/2022	SE-QTR #1 SLUDGE TESTS-CLASS B	960-36-82700-217-000	160.00
04/15/2022	CT LABORATORIES LLC	S169054	04/04/2022	SE-QTR #1 SLUDGE TESTS-CLASS A	960-36-82700-217-000	120.00
Total 17689:						716.00
<b>17690</b>						
04/15/2022	GOLD STAR MACHINE INC	W19008	04/05/2022	WA-REPLACED END-SERVICE PULL C	970-37-67500-340-000	90.00
Total 17690:						90.00
<b>17691</b>						
04/15/2022	GS SYSTEMS INC & AFFILIATES	S-INV24472	04/04/2022	SEWER:WIN-911 SUPPORT-2022	960-36-85100-250-000	660.00
Total 17691:						660.00
<b>17692</b>						
04/15/2022	HACH COMPANY	S12967124	04/05/2022	SE-SALT BRIDGE: ORP PROBES	960-36-83400-250-000	223.66
Total 17692:						223.66
<b>17693</b>						
04/15/2022	HOHLS FARM SUPPLY INC	W89977	03/31/2022	WA-PROPANE CYLINDER REFILL	970-37-67500-238-000	25.00
Total 17693:						25.00
<b>17694</b>						
04/15/2022	INVICTUS TRANSPORTATION C	S1027	02/22/2022	SE-ACUTE/CHRONIC TESTS TO ECT	960-36-82700-217-000	900.00
04/15/2022	INVICTUS TRANSPORTATION C	S1029	02/22/2022	SE-ACUTE/CHRONIC TESTS TO ECT	960-36-82700-217-000	1,050.00
04/15/2022	INVICTUS TRANSPORTATION C	S1042	03/31/2022	SE-ACUTE/CHRONIC TESTS TO ECT	960-36-82700-217-000	900.00
Total 17694:						2,850.00
<b>17695</b>						
04/15/2022	KLEIN, ROBERT	W472022	04/07/2022	WATER-SERVICE PULLING CABLES-5/	970-37-67500-340-000	300.00
Total 17695:						300.00
<b>17696</b>						
04/15/2022	MARTELLE WATER TREATMEN	W23109	03/29/2022	WA-AQUAMAG/CHLORINE/FLUORIDE	970-37-64100-345-000	1,796.93
Total 17696:						1,796.93
<b>17697</b>						
04/15/2022	MENARDS - BARABOO	S86159	04/01/2022	SEWER-BATTERIES-ACCT 31900288	960-36-85600-390-000	12.35

M = Manual Check, V = Void Check



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04/15/2022	MENARDS - BARABOO	S86161	04/01/2022	SE-BATTERIES: FLOW MONITOR	960-36-83100-340-000	55.48
Total 17697:						67.83
<b>17698</b>						
04/15/2022	MULCAHY SHAW WATER INC	S324034	03/11/2022	SEWER-D.O. PROBES & CONTROLLE	960-36-95000-814-000	6,299.00
04/15/2022	MULCAHY SHAW WATER INC	S324034	03/11/2022	SEWER-D.O. PROBES & CONTROLLE	960-36-95000-899-000	6,299.00
04/15/2022	MULCAHY SHAW WATER INC	S324034	03/11/2022	SEWER-D.O. PROBES & CONTROLLE	960-96-10334-001	6,333.05
04/15/2022	MULCAHY SHAW WATER INC	S324104	04/05/2022	SE-RENT: FLOW MONITOR (LAKE ST	960-36-83100-236-000	2,352.45
Total 17698:						8,685.50
<b>17699</b>						
04/15/2022	OMNI MATERIALS INC	S349414	03/13/2022	SEWER-LIME/KILNDUST-CUST BAR	960-36-82710-345-000	6,325.92
04/15/2022	OMNI MATERIALS INC	S349486	03/27/2022	SEWER-FLY ASH-CUST BAR	960-36-82710-345-000	1,765.12
Total 17699:						8,091.04
<b>17700</b>						
04/15/2022	SCENIC BLUFFS EQUIPMENT	S040122	04/01/2022	SE-MOWER: TORO Z MASTER 4000 M	960-36-95000-814-000	10,950.00
04/15/2022	SCENIC BLUFFS EQUIPMENT	S040122	04/01/2022	SE-MOWER: TORO Z MASTER 4000 M	960-96-10396-001	10,950.00
04/15/2022	SCENIC BLUFFS EQUIPMENT	S040122	04/01/2022	SE-MOWER: TORO Z MASTER 4000 M	960-36-95000-899-000	10,950.00
Total 17700:						10,950.00
<b>17701</b>						
04/15/2022	SERWE INPLEMENT & MUNICIPAL	U8936	03/31/2022	UTIL-JET VAC: CLAMPS/COUPLING	950-36-83100-340-000	40.63
04/15/2022	SERWE INPLEMENT & MUNICIPAL	U8936	03/31/2022	UTIL-JET VAC: CLAMPS/COUPLING	960-36-83100-250-000	40.64
Total 17701:						81.27
<b>17702</b>						
04/15/2022	SEWER DEBT SERVICE FUND	S04/2022	04/15/2022	SEWER-APRIL 2022 FUNDING	960-96-10125-001	27,965.13
Total 17702:						27,965.13
<b>17703</b>						
04/15/2022	STAFFORD ROSENBAUM LLP	S12666937	04/11/2022	SE-LEGAL FEES: WEST BARABOO SE	960-36-85200-215-000	59.00
Total 17703:						59.00
<b>17704</b>						
04/15/2022	US BANK VOYAGER FLEET SYS	S869251835	04/08/2022	SEWER-FUEL: PICKUP	960-36-82800-348-000	177.00
04/15/2022	US BANK VOYAGER FLEET SYS	S869251835	04/08/2022	SEWER-FUEL: LOADER	960-36-82810-348-000	134.43
04/15/2022	US BANK VOYAGER FLEET SYS	S869251835	04/08/2022	SEWER-FUEL: CITY CAR (LACROSSE	960-36-85100-330-000	41.87
04/15/2022	US BANK VOYAGER FLEET SYS	S869251835	04/08/2022	WATER-FUEL: CITY CAR (LACROSSE	970-37-92600-320-000	27.04
04/15/2022	US BANK VOYAGER FLEET SYS	W869251835	04/08/2022	WATER-FUEL: TRUCKS	970-37-66200-348-000	937.26
04/15/2022	US BANK VOYAGER FLEET SYS	W869251835	04/08/2022	WATER-FUEL: SAWS/GAS CANS	970-37-66500-340-000	36.36
Total 17704:						1,353.96
<b>17705</b>						
04/15/2022	WI STATE LABORATORY OF HY	W708288	03/31/2022	WA-FLUORIDE TEST-MARCH 2022	970-37-64200-217-000	26.00
Total 17705:						26.00

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<b>17706</b>						
04/15/2022	WIS DEPT OF NATURAL RESOU	W36859-202	02/03/2022	WATER-BROWN 2022 CERT #36859	970-37-93000-320-000	45.00
Total 17706:						45.00
Grand Totals:						76,257.07

FINANCE COMMITTEE APPROVAL:

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(Chairman)

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(Date)

CITY OF BARABOO

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<b>1358</b>							
04/11/2022	1358	US BANK	0171-032522	03/25/2022	FD - CPR CARDS	100-21-46226-000	231.00
04/11/2022	1358	US BANK	0171-032522	03/25/2022	FD - WSESI MEMBERSHIP DUE	100-21-52200-320-000	30.00
04/11/2022	1358	US BANK	0171-032522	03/25/2022	FD - SEND PAGER IN FOR REP	100-21-52200-250-000	7.04
04/11/2022	1358	US BANK	0171-032522	03/25/2022	FD - SCHEDULING SOFTWARE	100-21-52200-270-000	40.00
04/11/2022	1358	US BANK	2972-032522	03/25/2022	ADMIN-WCMA CONFERENCE 2	100-14-51400-320-000	198.00
04/11/2022	1358	US BANK	3287-32522	03/25/2022	ZOO-BEAVER SIGN	100-52-55410-340-000	31.30
04/11/2022	1358	US BANK	3287-32522	03/25/2022	POOL-RULES SIGN	100-53-55420-340-000	52.49
04/11/2022	1358	US BANK	3287-32522	03/25/2022	ZOO-LIGHT SOCKET	100-52-55410-350-000	8.86
04/11/2022	1358	US BANK	3287-32522	03/25/2022	ZOO-DEER POND PUMP REPAI	100-52-55410-280-000	203.00
04/11/2022	1358	US BANK	3287-32522	03/25/2022	PK-BATTING CAGE NETS-PIER	870-53-55300-300-000	609.00
04/11/2022	1358	US BANK	3287-32522	03/25/2022	ZOO-GATE SIGNS	100-52-55410-340-000	64.89
04/11/2022	1358	US BANK	3438-032522	03/25/2022	LIB PACKING SUPPLIES	850-51-55110-300-000	17.98
04/11/2022	1358	US BANK	3438-032522	03/25/2022	LIB-PROGRAM SUPPLIES - FOA	100-51-55110-391-510	5.88
04/11/2022	1358	US BANK	3438-032522	03/25/2022	LIB-CHAMBER BUCKS - SNOW	100-51-55110-391-510	25.00
04/11/2022	1358	US BANK	3438-032522	03/25/2022	LIB- ANIMAL ENCYCLOPEDIAS	100-51-55110-324-000	127.38
04/11/2022	1358	US BANK	3438-032522	03/25/2022	LIB PACKING SUPPLIES	850-51-55110-300-000	29.98
04/11/2022	1358	US BANK	3438-032522	03/25/2022	LIB- YOUTH PROGRAM CANDY	100-51-55110-391-510	62.02
04/11/2022	1358	US BANK	3438-032522	03/25/2022	LIB - YOUTH PROGRAM CANDY	100-51-55110-391-510	5.00
04/11/2022	1358	US BANK	3438-032522	03/25/2022	LIB PACKING SUPPLIES	850-51-55110-300-000	78.40
04/11/2022	1358	US BANK	3438-032522	03/25/2022	LIB POSTAGE	100-51-55110-343-000	12.72
04/11/2022	1358	US BANK	3438-032522	03/25/2022	LIB TEEN CRAFT SUPPLIES	100-51-55110-391-511	43.55
04/11/2022	1358	US BANK	3438-032522	03/25/2022	LIB - PENGUIN TSHIRTS	100-51-55110-391-510	31.10
04/11/2022	1358	US BANK	3438-032522	03/25/2022	LIB - WATER SNAKE TSHIRTS	100-51-55110-391-510	111.90
04/11/2022	1358	US BANK	6187-032522	03/25/2022	LIB- LIBRARYWORKS WEBINAR	100-51-55110-320-000	49.00
04/11/2022	1358	US BANK	6187-032522	03/25/2022	LIB- NEW LOGO STICKERS	850-51-55110-300-000	19.86
04/11/2022	1358	US BANK	6187-032522	03/25/2022	LIB- LIBRARY CARD STICKERS	850-51-55110-300-000	77.00
04/11/2022	1358	US BANK	6187-032522	03/25/2022	LIB- LIBRARY LOGO LABELS	850-51-55110-300-000	51.47
04/11/2022	1358	US BANK	7925-032522	03/25/2022	CDA-SAUK COUNTY	100-00-15980-000	26.00
04/11/2022	1358	US BANK	7925-032522	03/25/2022	CDA-POSTAGE	100-00-15980-000	50.00
04/11/2022	1358	US BANK	7925-032522	03/25/2022	CDA-JUST IN TIME	100-00-15980-000	103.00
04/11/2022	1358	US BANK	8667-032522	03/25/2022	FD - FILE FOLDERS	100-21-52200-310-000	53.02
04/11/2022	1358	US BANK	8667-032522	03/25/2022	FD - HELMET LIGHT BATTERIES	100-21-52200-340-000	97.78
04/11/2022	1358	US BANK	8667-032522	03/25/2022	FD - CAR CHARGER-USB	100-21-52200-350-000	32.97
04/11/2022	1358	US BANK	8667-032522	03/25/2022	FD - TOWELS TO DRY APPRAT	100-21-52200-340-000	79.50
04/11/2022	1358	US BANK	8667-032522	03/25/2022	FD - AIR FRESHNERS FOR BAT	100-21-51610-260-000	53.97
04/11/2022	1358	US BANK	8667-032522	03/25/2022	FD-TAX REIMB FROM 2020 TO	100-00-13100-000	27.06
04/11/2022	1358	US BANK	8726-032522	03/25/2022	PD- RULER/SCALE FOR EVIDE	100-20-52120-340-000	37.90
04/11/2022	1358	US BANK	8829-032522	03/25/2022	PD- SABOL CRISIS ONE DAY TR	100-20-52120-320-000	75.00
04/11/2022	1358	US BANK	8829-032522	03/25/2022	PD- D BURCH TOLLS FOR NC K	100-20-52140-320-420	7.90
04/11/2022	1358	US BANK	8829-032522	03/25/2022	PD- VOLTZ CRISIS ONE DAY TR	100-20-52120-320-000	75.00
04/11/2022	1358	US BANK	8829-032522	03/25/2022	PD- EVIDENCE COLLECTION JA	100-20-52120-340-000	62.87
04/11/2022	1358	US BANK	8829-032522	03/25/2022	PD- IBUPROFEN	100-20-52110-340-000	13.98
04/11/2022	1358	US BANK	8829-032522	03/25/2022	PD- MAILING FOR ERT	100-20-52130-343-000	12.00
04/11/2022	1358	US BANK	8829-032522	03/25/2022	PD- BATTERIES	100-20-52110-340-000	15.99
04/11/2022	1358	US BANK	8829-032522	03/25/2022	PD- TOOL SETS SCREWDRIVE	100-20-52110-392-000	236.99
04/11/2022	1358	US BANK	8829-032522	03/25/2022	PD- M GILBERT LETOA TRAININ	100-20-52110-320-000	225.00
04/11/2022	1358	US BANK	8895-032522	03/25/2022	PD- LEXIS NEXIS FEB	100-20-52120-270-000	150.00
04/11/2022	1358	US BANK	8895-032522	03/25/2022	PD- CHAPLAIN FINGER CREDE	100-20-52110-320-000	250.00
04/11/2022	1358	US BANK	8972-032522	03/25/2022	LIB- TEEN ADVISORY BOARD CO	100-51-55110-391-511	12.64
04/11/2022	1358	US BANK	8979-032522	03/25/2022	LIB - ILL POSTAGE AND POSTA	100-51-55110-343-000	168.24
04/11/2022	1358	US BANK	8979-032522	03/25/2022	LIB - DONORPERFECT MONTHL	100-51-55110-311-000	73.44
04/11/2022	1358	US BANK	9442-032522	03/25/2022	ENG-CLEAR FUEL CARD HOLD	100-31-53230-340-000	303.78
04/11/2022	1358	US BANK	9682-032522	03/25/2022	TRE-RECEIPT BOOKS	100-11-51520-340-000	170.39

CITY OF BARABOO

Check Register - General to Balance  
Check Issue Dates: 4/11/2022 - 4/11/2022Page: 2  
Apr 11, 2022 09:21AM

Check Issue Date	Check Number	Payee	Invoice Number	Invoice Date	Description	Invoice GL Account	Check Amount
Total 1358:							4,638.24
Grand Totals:							4,638.24

## FINANCE COMMITTEE APPROVAL:

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(Chairman)

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(Date)

## Tax Incremental District (TID) Termination Resolution

\_\_\_\_\_ of \_\_\_\_\_ TID \_\_\_\_\_ Resolution \_\_\_\_\_  
(town, village, city) (municipality) (number) (number)

WHEREAS, the \_\_\_\_\_ of \_\_\_\_\_ created TID \_\_\_\_\_ on \_\_\_\_\_, \_\_\_\_\_, and adopted  
(month) (day) (year)  
 a project plan in the same year, and

WHEREAS, all TID \_\_\_\_\_ projects were completed in the prescribed allowed time; and:

☐ WHEREAS, sufficient increment was collected as of the \_\_\_\_\_ tax roll, payable \_\_\_\_\_, to cover TID \_\_\_\_\_  
(year) (year)  
 project costs.

☐ WHEREAS, insufficient increment was collected to cover project costs.

THEREFORE BE IT RESOLVED, that the \_\_\_\_\_ of \_\_\_\_\_ terminates TID \_\_\_\_\_ ; and

BE IT FURTHER RESOLVED, that the \_\_\_\_\_ Clerk shall notify the Wisconsin Department of Revenue (DOR),  
 within sixty (60) days of this resolution or prior to the deadline of April 15, \_\_\_\_\_, whichever comes first, that the TID  
(year)  
 has been terminated; and

BE IT FURTHER RESOLVED, that the \_\_\_\_\_ Clerk shall sign the required DOR Final Accounting Submission  
 Date form (PE-223) agreeing on a date by which the \_\_\_\_\_ shall submit final accounting information to DOR;  
 and:

☐ BE IT FURTHER RESOLVED, that the \_\_\_\_\_ Treasurer shall distribute any excess increment collected after  
 providing for ongoing expenses of the TID, to the affected taxing districts with proportionate shares as  
 determined in the final audit by the \_\_\_\_\_'s auditor, \_\_\_\_\_.  
(auditor name)

☐ BE IT FURTHER RESOLVED, that the \_\_\_\_\_ of \_\_\_\_\_ shall accept all remaining debts for  
 TID \_\_\_\_\_ as determined in the final audit by the \_\_\_\_\_ auditor, \_\_\_\_\_.  
(auditor name)

Adopted this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_  
(day) (month) (year)

Resolution introduced and adoption moved by alderperson \_\_\_\_\_  
(name)

Motion for adoption seconded by alderperson \_\_\_\_\_  
(name)

On roll call motion passed by a vote of \_\_\_\_\_ ayes to \_\_\_\_\_ nays  
(number) (number)

ATTEST:

\_\_\_\_\_  
 (Mayor/Head of Government Signature)

\_\_\_\_\_  
 (Clerk Signature)



**BARABOO POLICE DEPARTMENT**  
**101 South Boulevard**  
**Baraboo, WI 53913**

Mark R. Schauf, Chief of Police

Telephone (608) 355-2720



[www.cityofbaraboo.com](http://www.cityofbaraboo.com)

TO: Public Safety Committee  
Attn: Chairperson Tom Kolb

Finance/ Personnel Committee  
Attn: Chairperson Scott Sloan

FROM: Mark Schauf  
Chief of Police

RE: Acting Chief Appointment by Police and Fire Commission

DATE: April 19, 2022

Chairpersons Kolb and Sloan:

Chair Kolb and members of the Public Safety Committee. As you are aware, I tendered my retirement back in February, with a date of May 6, 2022. The City is involved in strategic planning and Administrator Bradley is looking to have that process done prior to updating the position description for the Chief of Police, and making the full time appointment. There needs to be a wage assessment done along with that process too, though there is a requirement to have an appointed department head or "Chief" of the department.

As such, at the April 18, 2022 Police and Fire Commission meeting, the PFC made appointment of Captain Rob Sinden to the role of Acting Chief as of May 7, 2022. This appointment was made to serve until the City can complete other processes and fill the full time position.

I have appreciated serving the City and working with all of you.

Wishing you well!

Mark Schauf  
Chief of Police

Cc: Mayor Nelson, Administrator Bradley, PFC President, Finance/ Personnel Committee Chair,  
Captain Sinden

Office of City Administrator  
101 South Blvd, Baraboo, WI 53913



Phone: (608) 355-2715  
Fax: (608) 355-2719  
E-Mail: cbradley@cityofbaraboo.com

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**TO:** Finance and Personnel Committee  
**FROM:** Casey Bradley, City Administrator City of Baraboo  
**DATE:** April 26, 2022  
**RE:** Interim Police Chief Appointment

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Chief Schauf will be retiring on May 6, 2022. The Police and Fire Commission have appointed Captain Sinden to fill in as Interim Police Chief until a new Chief is hired. This interim appointment will take effect May 7, 2022.

As the salary for this position has already established in the 2022 budget, I don't believe formal action is needed by Council to approve a new wage. If the Finance and Personnel Committee concur, I would recommend, based on Captain Sinden's tenure and experience, that he be placed at the same wage rate as Chief Schauf was effective May 7, 2022.



## RESOLUTION NO. 2022 -

Dated: April 26, 2022

## The City of Baraboo, Wisconsin

**Background:** On November 23, 2021, the City entered into a Predevelopment agreement with Rapid River Apartments, DBA Three Amigos Management LLC. This agreement was to allow them time to develop plans for the construction of 20-30 luxury townhomes on City owned property located on Lake Street, parcel 206-1154-10010.

The developer has since completed their plan development and are ready to proceed with executing the development agreement. They have formed Devil's Lake Townhomes, LLC as the entity that will own and operate the 29 Luxury Townhomes that are to be constructed.

**Fiscal Note: (Check one) [X] Not Required [ ] Budgeted Expenditure [ ] Not Budgeted**

**Comments:** There are no anticipated costs to the city other than a CSM and conveyance of the land.

**Resolved, by the Common Council of the City of Baraboo, Sauk County, Wisconsin:**

**WHEREAS**, city staff has been in discussions with the Developer in regards to City owned property located on Lake Street parcel 206-1154-10010 ("Project"); and

**WHEREAS**, the Parties have negotiate the terms of the development agreement; and

**WHEREAS**, the Parties would each like to move forward in executing the development agreement; and

**WHEREAS**, the City finds that allowing the Developer to secure certain rights to the Property at this time and contingent to the terms contained in this Agreement will be beneficial to the City for many reasons, including the possibility of the Project bringing additional housing to the City of Baraboo.

**NOW, THEREFORE BE IT RESOLVED**, the Baraboo City Council does hereby authorize entering into the development agreement in accordance with the terms set forth and directs staff to take the steps necessary to facilitate the City's responsibilities under this agreement.

**BE IT FURTHER RESOLVED** that the City Council authorizes the City Clerk and City Administrator to execute the attached City of Baraboo and Devil's Lake Townhomes, LLC Development Agreement.

**Offered By:**

**Approved:** \_\_\_\_\_

**Motion:**

**Second:**

**Certified:** \_\_\_\_\_

## **TAX INCREMENTAL DISTRICT DEVELOPMENT AGREEMENT**

THIS TAX INCREMENTAL DISTRICT DEVELOPMENT AGREEMENT (the “**Agreement**”) is entered into as of April [\_\_\_\_], 2022 (the “**Effective Date**”) by and among the City of Baraboo (“**City**”), a Wisconsin municipal corporation, and Devil’s Lake Townhomes, LLC, a Wisconsin limited liability company (“**Developer**”).

### **RECITALS**

A. City owns the land described in the **Exhibit A** attached hereto and incorporated herein by reference (the “**Property**”).

B. The Property is located or is expected to be located within the boundaries of the City’s Tax Incremental District No. 10 (the “**District**”).

C. The City established the District in order to, among other things, develop the area of the City covered by the District and finance various project costs within the District, subject to approvals by the City Council and the Joint Review Board for the District and in compliance with Wis. Stat. §66.1105 (the “**TI Act**”).

D. Developer has requested that the City convey the Property to Developer and Developer is agreeing to develop the Property (pursuant to the terms of this Agreement) by constructing twenty-nine (29) luxury townhomes (the “**Project**”).

E. The City further believes that the Project, as described in this Agreement, is in the best interests of the City and its residents and is reasonably consistent with the public purposes and the development expectations of the District, including, but not limited to, expanding tax base and employment opportunities within the City.

### **AGREEMENT**

NOW, THEREFORE, the City and Developer, in consideration of the terms and conditions contained in this Agreement and for other good and valuable consideration, the receipt of which is hereby acknowledged, each agrees as follows:

### **ARTICLE I – CONDITIONS AND REQUIRED INFORMATION**

**1.1 Conditions.** The City shall have no obligations under this Agreement and shall have the right to terminate this Agreement in accordance with the provisions of Section 1.2 below if the Conditions (as defined below) have not been fully satisfied in a form and in substance reasonably acceptable to the City. On or before July 31, 2022, Developer shall satisfy the following conditions (the “**Conditions**”) and provide to the City such other documentation as the City may request, which documentation shall be in form and in substance acceptable to the City, confirming Developer’s full compliance with each of the following Conditions:

(a) Developer shall deliver to the City the following information related to the anticipated development of the Property (collectively, the “**Required Information**”):

(i) A title commitment issued by a title insurance company licensed to do business in Wisconsin identifying Developer as the proposed owner of the fee interest in the Property and containing copies of all easements, restrictions, encumbrances, leases or other documents of record affecting the Property (collectively, “**Exceptions**”). None of the Exceptions shall interfere with the development and use of the Project, and if any Exception does interfere with the development and use of the Project, Developer agrees to remove such Exception from title on the Property.

(ii) Developer shall deliver a schedule for the construction of Developer Improvements (as defined below) and identifying the following for the Project:

- (A) Intended commencement and completion date,
- (B) Reasonably estimated costs associated with the construction, and
- (C) Reasonably estimated value, upon completion, of the intended improvements to be constructed on the Property.

(iii) The construction contracts and a cost breakdown and budget listing the intended cost of each improvement and construction expense for the Project, including all hard costs and soft costs, and the cost breakdown and budget shall be certified in writing by Developer and Developer’s independent consulting engineer or independent architect.

(iv) Documentation confirming that Developer has complied with all necessary federal, state, county, and municipal laws, ordinances, rules, regulations, directives, orders, and requirements necessary to obtain the governmental approvals relating to the Project. Developer shall also provide copies of all approvals by all applicable government bodies and agencies.

(v) A copy of the final construction plans and complete specifications (the “**Final Plans**”) for the intended construction related to the Project that are consistent with the provisions of this Agreement. The Final Plans must be certified as final and complete and be signed by Developer, the consulting engineer, architect and the general contractor (as applicable) and approved by the City in writing.

(vi) All documents authorizing the construction and financing of the Project and directing the appropriate officer of Developer to execute and deliver this Agreement and all other agreements, documents and contracts required to be executed by it in connection with the transactions which are the subject of this Agreement (including, without limitation, authorizing resolutions of Developer).

**1.2 Termination Rights.** If Developer fails to fully and timely satisfy all of the Conditions (including, without limitation, providing the Required Information), as determined in the sole discretion of the City, the City shall have the right to terminate this Agreement and shall have no obligations under this Agreement.

## ARTICLE II – CONVEYANCE OF THE PROPERTY

**2.1 Property to be Conveyed.** Subject to the terms set forth in this **Error! Reference source not found.**, the City agrees to convey the Property and all improvements thereon to Developer within twenty (20) days following the City’s determination that all of the Conditions have been satisfied by Developer.

**2.2 General Terms and Conditions.** The conveyance transferring the Property to the Developer shall be subject to the following terms and conditions:

(a) The Property shall be conveyed by special warranty deed in the form attached hereto as **Exhibit B** (the “**Special Warranty Deed**”) with good and marketable title, free and clear of all liens, security interests, mortgages or encumbrances of any kind, except municipal and zoning ordinances and agreements entered into under them, recorded easements, recorded building and use restrictions and covenants, and the property tax exemption restriction and transfer restriction set forth therein (as described in greater detail in Sections **Error! Reference source not found.** and 5.2 below). The Developer shall be responsible for recording fees related to the Special Warranty Deed.

(b) The Property is rezoned to permit the development of the Project on the Property, multi-family/townhome rentals and condominiums or single-family zero lot line parcels.

(c) Title to the Property shall be insured by a policy of title insurance, or a binding commitment for such a title policy, that will be effective as of the closing of the conveyance transaction and insure the quality of title of the Property as provided in Section 2.2(a) above, subject, however, to the standard title insurance exceptions;

(d) The City, at the City’s expense, shall give evidence of title on the Property in the form of a commitment for an owner’s policy of title insurance with a gap endorsement, on a current ALTA form issued by an insurer licensed to write title insurance in Wisconsin. The Developer shall be responsible for obtaining any additional endorsements and paying for all premiums and costs associated with the owner’s policy of title insurance and related endorsements for the Property. The amount of insurance coverage to be provided by the owner’s policy of title insurance for the Property shall be \$[\_\_\_\_\_]. The City shall cooperate with the title company and the Developer in providing documentation to the title company for the removal of the standard exceptions to the title insurance policy, provided such cooperation and the providing of such documents does not cause the City to incur any expense;

(e) There will be no proration of taxes or utilities at closing, and there shall be no real estate taxes due for the year of closing as to the Property;

(f) The closing for the conveyance of the Property shall be on the tenth (10<sup>th</sup>) day following the City’s determination that all of the Conditions have been satisfied by Developer (the “**Closing Date**”); and

(g) All of the Property and improvements to be conveyed by the City to the Developer under this Agreement are being conveyed “AS-IS, WHERE-IS” and “WITH ALL FAULTS” and the City is making no representations or warranties, express or implied, with respect to the condition of the subject Property or improvements. The Developer agrees that

the Developer is relying exclusively upon the Developer's own inspection of the subject Property and improvements. **THE DEVELOPER WAIVES ANY AND ALL CLAIMS AGAINST THE CITY, ITS OFFICERS, OFFICIALS, MANAGER, EMPLOYEES, ATTORNEYS, AGENTS AND REPRESENTATIVES, INCLUDING, WITHOUT LIMITATION, CLAIMS BASED IN TORT (INCLUDING, BUT NOT LIMITED TO, NEGLIGENCE, STRICT LIABILITY AND STRICT RESPONSIBILITY), IN CONTRACT, IN WARRANTY, IN EQUITY OR UNDER ANY STATUTE, LAW OR REGULATION ARISING DIRECTLY OR INDIRECTLY OUT OF ANY CONDITION OF THE SUBJECT PROPERTY OR IMPROVEMENTS, EXCEPT TO THE EXTENT SUCH CLAIMS ARISE SOLELY OUT OF THE INTENTIONAL WRONGDOING OF THE CITY.**

**2.3 Consideration.** At the time of the closing of the conveyance of the Property by the City to the Developer, the Developer shall pay to the City a purchase price for the Property in the amount of one dollar (\$1.00).

**2.4 Property Tax Exemption Challenge Restriction.** The Special Warranty Deed shall include a covenant affecting the Property (and running with the land for the life of the District) that prohibits all current and future owners or users of (including any other party with an interest – whether ownership, leasehold or otherwise – in) all or any portion of the Property from using or permitting the use of the Property in any manner which would render the Property exempt from Property taxation.

### **ARTICLE III - DEVELOPER OBLIGATIONS**

**3.1 Improvements.** Developer shall make, at its own expense, the following improvements and perform the following work on the Property subject to the Final Plans and pursuant to the other terms and conditions of this Agreement (collectively, the “**Developer Improvements**”):

(a) Developer shall commence construction of the Project (installing footings for the first dwelling(s)) on or before July 31, 2022, and the Project shall consist of dwellings, buildings and other improvements consistent with the Final Plans. Upon commencement of such work, Developer shall proceed to the full completion of all of the improvements set forth in this Section 3.1 with due diligence and without unreasonable delay or interruption with the exception of force majeure events, if any, as defined in Section 15.10 below. The Project shall be completed substantially in accordance with the Final Plans, this Agreement and all applicable building and zoning codes and ordinances with all twenty-nine (29) townhomes within the Project available for occupancy on or before October 31, 2023.

(b) Developer shall promptly pay for all City impact fees on or before thirty (30) calendar days after Developer receives a certificate of occupancy for a given dwelling or building on the Property. As additional consideration to Developer for this Agreement and as long as no Default exists under this Agreement, the City agrees to defer the payment of impact fees to the time period set forth in the previous sentence in this Subsection 3.1(b).

(c) Developer shall be responsible for landscaping on the Property, including trees, shrubs, seeding or sod.

(d) Developer shall install, or have installed, all electric, gas, fiber-optic, telephone and cable services and all improvements for the use and operation of the Project.

(e) Developer shall install, or have installed, all sanitary sewer and water laterals on the Property, as well as connections of such laterals to new or existing sewer and water mains.

(f) Developer shall install, or have installed, all storm water drainage systems and facilities on the Property including drain tiles, pipes, detention ponds and retention ponds.

(g) Developer shall be responsible for all erosion control related to construction of all improvements on the Property.

(h) Developer shall be responsible for all costs related to the work to be performed by Developer under this Agreement, including, but not limited to, all engineering, inspections, materials, labor and permit, impact and license fees.

In the event of any loss or damage to any of the Project prior to close of the District, Developer shall promptly proceed with the repair and replacement of such Developer Improvements to the condition that the Project was in immediately prior to the casualty. The fair market value of Project following reconstruction or repair must be substantially similar to or more than the fair market value of such Project immediately prior to the casualty. Once the reconstruction or repair work is commenced, Developer shall promptly proceed with due diligence to complete such work. The reconstruction and repair work must be commenced within 180 days after the casualty. These obligations shall be deemed covenants running with the land and shall be applicable to Developer's successors and assigns and all other persons or entities acquiring any interest in the Property; provided, however, this Agreement shall automatically terminate upon the closure of the District and either the City or Developer may record a memorandum acknowledging the termination.

**3.2 Timing of Project and Reconveyance.** If the Developer does not complete the entire Project by September 30, 2023 (the "**Performance Date**") or there is a Default beyond all applicable cure periods, the City shall have the right to reacquire title to the Property and Developer shall have the obligation, if the City requests the reconveyance, to reconvey the Property to the City in accordance with the following terms and conditions:

(i) Developer shall execute and deliver to the City a Special Warranty Deed. The Special Warranty Deed shall not contain any exceptions other than those set forth in the Special Warranty Deed used by the City to convey the Property to Developer and exceptions for the easements, if any, (i) to the City given pursuant to Section 3.1, and (ii) as otherwise approved in writing by the City.

(ii) Developer shall, at its expense, provide to the City a policy of title insurance preceded by a binding commitment for such title policy, with a gap endorsement, at the expense of Developer. The title policy shall not contain any exceptions other than the exceptions in the title policy applicable to the conveyance of the Property by the City to Developer, standard survey exceptions unless the City obtains an ALTA survey at its expense, and an exception for the easements, if any, (i) to the City given pursuant to Section 3.1, and (ii) as otherwise approved in writing by the City.

(iii) Utilities shall be prorated at the time of closing.

(iv) If the Property is subject to real estate tax for the year in which the reconveyance occurs, real estate taxes for the year in which the reconveyance occurs shall



be prorated with Developer providing a credit for the real estate taxes accrued prior to the date of the reconveyance.

(v) The closing of the reconveyance transaction shall be on the date set forth by the City in its written notice to the Developer that the City has elected to require the reconveyance of the Property which date shall not be less than twenty (20) days from the date of the City notice. In the event the City elects to require the reconveyance of the Property pursuant to this Section 3.2, the City must provide written notice to the Developer within one hundred eighty (180) days after the Performance Date to exercise its right to require the reconveyance of the Property (“**Reconveyance Election Period**”). If the City does not provide written notice to the Developer of the City’s exercise of its right to require the reconveyance prior to the expiration of the Reconveyance Election Period, the City shall be deemed to have waived such right, and after such date the Property shall be free of any reconveyance obligation. Developer shall not have the right to convey the Property to any person or entity other than the City prior to the Performance Date and if the Project is not fully completed prior to the Performance Date, prior to the expiration of the Reconveyance Election Period; however, in the event the City exercises its right to require the reconveyance of the Property to the City, Developer shall only have the right to reconvey the Property to the City.

**3.3 Progress and Quality of Work.** Upon commencement of any portion of the Project, the Developer shall proceed to the full completion of that portion of the Project with due diligence and without delay or interruption.

**3.4 Compliance Obligations.** All of the Project shall be completed substantially in accordance with all applicable laws, regulations, ordinances and building and zoning codes and the Developer shall obtain and maintain all necessary permits and licenses for the Project. The City shall, at Developer’s cost, reasonably cooperate with the Developer in connection with obtaining necessary permits and licenses for the Project.

**3.5 Assessed Improvement Value Requirement.** On December 31, 2023, the Improvement Value (as defined below) created on the Property by the Project shall be an amount no less than Two Million Five Hundred Thousand Dollars (\$2,500,000.00). For the purposes of this Agreement, “**Improvement Value**” means the increase in assessed value of the improvements (specifically excluding the assessed value of the land) on the Property from the assessed value of such improvements on January 1, 2022. The assessed value as of January 1, 2022 and any future date shall be determined by the City assessor or any other third party performing Property assessment services on behalf of the City.

**3.6 Indemnification and Insurance Required of Private Contractors.** Developer hereby expressly agrees to indemnify and hold the City harmless from and against all claims, costs and liability related to any damage to Property or injury or death to persons caused by the Developer’s performance of any work required of the Developer under this Agreement, unless the cause is due to the willful misconduct by the City or a breach of any applicable law by the City.

**3.7 Compliance with Law.** Developer shall comply with all applicable laws, ordinances, and regulations in effect at the time of final approval when fulfilling its obligations under this Agreement. When necessary to protect public health, the Developer shall be subject to any applicable laws, ordinances and regulations that become effective after approval.



**3.8 Utility Easements.** If additional easements are necessary for furtherance of utilities servicing the Project, including, but not limited to, sewer, water, lighting, gas or electricity, Developer shall dedicate, donate or convey such easements at no cost to the City.

**3.9 Payment of Taxes.** Developer shall timely pay and discharge all taxes, assessments and other governmental charges upon the Property when due.

**3.10 Time is of the Essence.** Time is of the essence with reference to Developer's obligation to commence and complete the Developer Improvements. Developer acknowledges that the timely performance of its respective work under this Agreement is critical to the collection of the tax increment upon which the parties are relying for the performance of their respective obligations under this Agreement.

#### **ARTICLE IV– ACCESS, INSPECTIONS AND CONTRACTORS**

**4.1 Access and Inspections.** Developer hereby grants to the City, its agents, employees, officials, representatives, contractors and consultants the right to enter upon the Property at all reasonable times (upon reasonable advance notice to Developer) for the purpose of facilitating the City's inspection of the Property and the Project.

**4.2 Inspections for City's Benefit Only.** Any inspection conducted by the City or its agents shall be deemed to have been for the City's own benefit and shall in no way be construed to be for the benefit of or on behalf of Developer. Developer shall not (and hereby each waives any right to) rely in any way upon such inspections, appraisals or determinations of the City.

**4.3 Contractors and Consulting Engineers.** At any time, the City shall have the right to retain consulting engineers and architects to perform services for the City (which shall be at the City's expense, unless the City must perform multiple inspections as a result of Developer's failure to meet the Final Plans) including, without limitation:

- (a) to make periodic inspections with reasonable advance notice to Developer for the purpose of assuring that construction is in accordance with the requirements of this Agreement and to advise the City of the anticipated cost of, and a time for, the completion of construction work; and
- (b) to review and advise the City of any proposed changes in the construction of the Project.

The City's selection of, and reliance upon, the consulting engineers and architects shall not give rise to any liability on the part of the City for the acts or omissions of the consulting engineers or architects or their employees or agents.

Contractors selected for the Project shall be qualified in the City to perform the work, shall be licensed to do business in the State of Wisconsin, shall have experience in providing the type of work and materials required of Developer Improvements, and shall have a good reputation for diligent performance of their obligations under their respective contracts.

## **ARTICLE V- ZONING, LAND USE AND RESTRICTIVE COVENANT**

**5.1 Zoning Compliance.** Development on the Property under this Agreement shall be in compliance with the applicable zoning ordinance and land use guidelines applicable to the Property and shall be subject to the payment of any applicable impact fees in the amounts applicable at the time each required permit is issued. Nothing in this Agreement shall obligate the City to grant variances, re-zoning, exceptions or conditional use permits related to the Project.

**5.2 Tax Status/Restrictive Covenant.** Without the prior written consent of the City (which may be withheld for any reason), Developer shall not use or permit the use of the Property in any manner which would render such Property exempt from Property taxation. Developer agrees to record a deed restriction or restrictive covenant against the Property prior to any sale or leasing of the Property to make any subsequent purchasers or users of any portion of the Property subject to this provision. The deed restriction or restrictive covenant shall permit, but shall not obligate, the City to enforce such deed restriction or restrictive covenant and shall be in form and in substance reasonably acceptable to the City. This provision and the deed restriction or restrictive covenant shall continue to be applicable until the termination of the District. However, Developer shall not have a continuing obligation for compliance with this provision as to any portion of the Property in which Developer no longer maintains an interest as owner, tenant or occupant provided that Developer has timely recorded the deed restriction or restrictive covenant as approved by the City.

## **ARTICLE VI- ASSIGNMENTS AND CHANGES OF CONTROL**

**6.1 Assignments and Change of Control.** This Agreement shall not be assignable by Developer without the prior written consent of the City (which may be withheld by the City for any reason). The ownership or control of Developer shall not be transferred to any person or entity without the prior written consent of the City (which may be withheld by the City for any reason). The prohibition on the transfer of ownership or control shall not be applicable in the event of the death of a member and the interest being transferred is the deceased member's interest. The term "ownership or control" shall mean 20% or more of the Ownership Interests in Developer. For the purposes of this Agreement, "**Ownership Interests**" shall mean the members' right to share in distributions and other economic benefits of Developer, the members' right to participate in decision making, or both. The current members of Developer are identified on Exhibit C attached hereto and incorporated herein by reference.

## **ARTICLE VII- DEVELOPER REPRESENTATIONS, WARRANTIES AND COVENANTS**

**7.1 Developer Representations, Warranties and Covenants.** Developer represents, warrants and covenants that:

- (a) it is a limited liability company duly formed and validly existing in the State of Wisconsin, has the power and all necessary licenses, permits and franchises to own its assets and properties and to carry on its business, and is in good standing in the State of Wisconsin and all other jurisdictions in which failure to do so would have a material adverse effect on its business or financial condition;
- (b) it has full authority to execute and perform this Agreement and has obtained all necessary authorizations to enter into, execute and deliver this Agreement;
- (c) the execution, delivery, and performance of its respective obligations pursuant to this Agreement will not violate or conflict with its articles of organization, operating

agreement or any indenture, instrument or agreement by which it is bound, nor will the execution, delivery, or performance of its obligations pursuant to this Agreement violate or conflict with any law applicable to it or the Project;

(d) this Agreement constitutes (and any instrument or agreement that it is required to give under this Agreement when delivered will constitute) legal, valid, and binding obligations of it enforceable against it in accordance with their respective terms;

(e) it will expeditiously complete the development and construction of Developer Improvements and the Project in a good and workmanlike manner and in accordance with all acceptable statutes, ordinances and regulations, any restrictions of record and the Final Plans provided to the City regarding the Project;

(f) it will not make or consent to any material modifications to the Final Plans without the prior written consent of the City, except for any material modification that is limited to the inside of the building (such modifications will not need City consent);

(g) it will discharge all claims for labor performed and materials, equipment, and services furnished in connection with the construction of Developer Improvements; nothing contained in this Agreement shall require Developer to pay any claims for labor, services or materials which it, in good faith, disputes and is currently and diligently contesting, provided, however, that it shall, within ten (10) days after the filing (or the assertion) of any claim of lien that is disputed or contested by Developer, obtain and record (if required by the City) a surety bond sufficient to release said claim or lien or provide the City with other such assurances that the City may reasonably require;

(h) it will take all reasonable steps to forestall claims of lien against the Property (any part thereof or right or interest appurtenant thereto) or any personal Property and fixtures located or used in connection with the Property;

(i) it will maintain, at all times during construction, a policy of builder's risk completed value and contractor's multiple perils and public liability, extended coverage, vandalism and malicious mischief hazard insurance covering the Property in at least the amount of the full replacement, completed value of the improvements on the Property;

(j) it will pay and discharge all taxes, assessments and other governmental charges upon the Property when due, as well as claims for labor and materials which, if unpaid, might become a lien or charge upon the Property;

(k) it will promptly furnish to the City written notice of any litigation affecting Developer and any claims or disputes which involve a material risk of litigation against Developer;

(l) it shall deliver to the City revised statements of estimated costs of the construction for Developer Improvements showing changes in or variations from the original cost statement provided to the City as soon as such changes are known to Developer;

(m) it shall provide to the City, promptly upon the City's request, any information or evidence deemed reasonably necessary by the City related to performance of Developer under

this Agreement to enable the City to timely and accurately complete any accounting or reporting requirements applicable to the City related to the transactions under this Agreement; and

(n) no litigation, claim, investigation, administrative proceeding or similar action (including those for unpaid taxes) against Developer is pending or threatened, and no other event has occurred which may materially adversely affect Developer's financial condition or properties, other than litigation, claims, or other events, if any, that have been disclosed to and acknowledged by the City in writing;

(o) there are no delinquent outstanding personal Property taxes, real estate taxes, or special assessments affecting the Property; and

(p) subject to the terms of this Agreement, it shall not challenge or contest any assessment on the Property by the City including, but not limited to, filing any objection under Wis. Stat. Section 70.47, Wis. Stat. Section 74.37, or any Department of Revenue related assessment proceeding.

**7.2 Execution Representations and Warranties.** The person(s) signing this Agreement on behalf of Developer represent and warrant that he/she/they have full power and authority to execute this Agreement on behalf of Developer and to bind Developer to the terms and conditions of this Agreement.

**7.3 Cooperation.** Developer warrants that it shall exercise all reasonable diligence and expend all commercially reasonable efforts to undertake its obligations under this Agreement.

## **ARTICLE VIII – CITY REPRESENTATION AND WARRANTIES**

**8.1 City Representations and Warranties.** The City represents and warrants that:

(a) It is a body politic of the State of Wisconsin with full power and authority to enter into this Agreement and that all statutory procedures and requirements have been followed, fulfilled and satisfied in connection with the approval of this Agreement and the authorization of all City obligations required by this Agreement; and

(b) The individuals signing this Agreement on behalf of the City have full authority to do so and upon such execution by such individuals, this Agreement will constitute (and any instrument or agreement that the City is required to give under this Agreement when executed and delivered will constitute) legal, valid and binding obligations of the City enforceable against it in accordance with their respective terms.

## **ARTICLE IX – DEFAULTS**

**9.1 Default.** Any one or more of the following shall constitute a “**Default**” under this Agreement.

(a) Developer fails to timely and fully perform, or comply with, any one or more of its respective obligations or any of the terms or conditions of this Agreement or any document related hereto or referenced herein (including, without limitation, the untimely satisfaction of the Conditions or the untimely delivery of the Required Information).

(b) Any representation or warranty made by Developer in this Agreement, any document related hereto or referenced herein or any financial statement delivered by Developer pursuant to this Agreement shall prove to have been false or misleading in any material respect as of the time when made or given.

(c) Developer (or any permitted successor or assign of Developer) shall:

(i) become insolvent or generally not pay, or be unable to pay, or admit in writing its inability to pay, its debts as they mature,

(ii) make a general assignment for the benefit of creditors or to an agent authorized to liquidate any substantial amount of its assets,

(iii) become the subject of an “order for relief” within the meaning of the United States Bankruptcy Code, or file a petition in bankruptcy, for reorganization or to effect a plan, or other arrangement with creditors,

(iv) have a petition or application filed against it in bankruptcy or any similar proceeding, or have such a proceeding commenced against it, and such petition, application or proceeding shall remain undismissed for a period of ninety (90) days or more, or such party, shall file an answer to such a petition or application, admitting the material allegations thereof,

(v) apply to a court for the appointment of a receiver or custodian for any of its assets or properties, or have a receiver or custodian appointed for any of its assets or properties, with or without consent, and such receiver shall not be discharged within ninety (90) days after his appointment, or

(vi) adopt a plan of complete liquidation of its assets.

## ARTICLE X– REMEDIES

**10.1 Remedies.** In the event of a Default, the City shall provide written notice to Developer of the Default (the “**Default Notice**”); however, such defaulting party shall not be entitled to a Default Notice or a right to cure in the event the Default occurs under Subsection 9.1(c) above.

(a) The Default Notice shall provide Developer at least thirty (30) days to cure a Default; however, the 30-day period may be extended to the period of time reasonably necessary to cure the Default, if Developer promptly commences activities to cure the Default in good faith and diligently pursues such activities to fully cure the Default but in no event shall the period of time to cure the Default exceed ninety (90) days from the date of the Default Notice.

(b) In the event the Default is not fully and timely cured by Developer, the City shall have all of the rights and remedies available in law or in equity, including, but not limited to, all or any of the following rights and remedies, and the exercise or implementation of any one or more of these rights and remedies shall not be a bar to the exercise or implementation of any other rights or remedies of the City provided for under this Agreement:

(i) The City may refuse to issue any permits to Developer for the construction of buildings or improvements on the Property;

(ii) The City may recover from Developer all damages, costs and expenses, including, but not limited to, reasonable attorneys' fees incurred by the City related to or arising out of a Default;

(iii) The City may terminate or postpone its obligation to perform any one or more of its obligations under this Agreement, including, but not limited to, the conveyance of the Property; or

(iv) The City may terminate this Agreement.

## ARTICLE XI – SUCCESSORS AND ASSIGNS

**11.1 Successors and Assigns; Assignment.** This Agreement shall be binding upon the successors and assigns of the parties hereto; however, this provision shall not constitute an authorization of Developer to assign or transfer its rights and obligations under this Agreement. This Agreement shall not be assigned by Developer without the prior written consent of the City, which consent may be withheld for any reason.

## ARTICLE XII – TERMINATION

**12.1 Termination.** This Agreement shall not terminate until the earlier of:

- (a) termination by the City of the District pursuant to §66.1105(7) of the TI Act, or
- (b) termination by the City pursuant to the terms of this Agreement;

however, and notwithstanding any provision herein to the contrary, the termination of this Agreement shall not cause a termination of the rights and remedies of the City under this Agreement.

## ARTICLE XIII – NOTICES

**13.1 Notices.** Any notice given under this Agreement shall be deemed effective when: (a) personally delivered in writing; (b) a commercially recognized overnight delivery service provides confirmation of delivery; or (c) the third day after notice is deposited with the United States Postal Service (postage prepaid, certified with return receipt requested) and addressed as follows:

If to the City:

City of Baraboo  
Attention: City Administrator  
101 South Boulevard  
Baraboo, WI 53913

with a copy to:

Brion T. Winters, Esq.  
von Briesen & Roper, s.c.  
411 E. Wisconsin Ave., Suite 1000  
Milwaukee, WI 53202

If to Developer:

Devil's Lake Townhomes, LLC  
Attention: Todd D. Page  
1310 W. Wisconsin Street  
Sparta, WI 54656

with a copy to::



## ARTICLE XIV – APPLICABLE LAW

**14.1 Applicable Law.** This Agreement shall be governed by and construed and enforced in accordance with the laws of the State of Wisconsin. Any litigation related to this Agreement shall be brought in the state courts of the State of Wisconsin and the parties hereto agree to submit to the jurisdiction and venue of the Circuit Court for Sauk County, Wisconsin.

## ARTICLE XV – MISCELLENEOUS

**15.1 Entire Agreement.** This Agreement and all of the documents referenced herein or related hereto (as any of the aforementioned documents have been or may be amended, extended or modified) embody the entire agreement between the parties relating to the transactions contemplated under this Agreement and all agreements, representations or understanding, whether oral or written, that are prior or contemporaneous to this Agreement are superseded by this Agreement.

**15.2 Amendment.** No amendment, modification or waiver of any provision of this Agreement, nor consent to any departure by a party from any provision of this Agreement shall in any event be effective unless it is in writing and signed by each of the parties hereto, and then such waiver or consent shall be effective only in the specific instance and for the specific purposes for which it is given by the respective party.

**15.3 No Vested Rights Granted.** Except as provided by law, or as expressly provided in this Agreement, no vested rights in connection with the Project shall inure to the Developer nor does the City warrant by this Agreement that the Developer is entitled to any other approvals required.

**15.4 Invalid Provisions.** The invalidity or unenforceability of a particular provision of this Agreement shall not affect the other provisions, and this Agreement shall be construed in all respects as if such invalid or unenforceable provision were omitted.

**15.5 Headings.** The article and section headings of this Agreement are inserted for convenience of reference only and are not to be construed as defining or limiting, in any way, the scope or intent of the provisions hereof.

**15.6 No Waiver; Remedies.** No failure on the part of the City to exercise, and no delay in exercising, any right, power or remedy under this Agreement shall operate as a waiver of such right, power or remedy; nor shall any single or partial exercise of any right under this Agreement preclude any other or further exercise of the right or the exercise of any other right. The remedies provided in this Agreement are cumulative and not exclusive of any remedies provided by law.

**15.7 No Third-Party Beneficiaries.** This Agreement is solely for the benefit of the named parties hereto and their permitted assignees, and nothing contained in this Agreement shall confer upon anyone other than such parties any right to insist upon or enforce the performance or observance of any of the obligations contained in this Agreement.

**15.8 No Joint Venture.** The City is not a partner, agent or joint venture of or with Developer.

**15.9 Recording of a Memorandum of this Agreement Permitted.** A memorandum of this Agreement may be recorded by the City in the office of the Register of Deeds for Sauk County, Wisconsin, and, upon request of the City, Developer shall execute and deliver to the City a memorandum of this Agreement for recording purposes.



**15.10 Force Majeure.** If any party is delayed or prevented from timely performing any act required under this Agreement by reason of extraordinary and uncommon matters beyond the reasonable control of the party obligated to perform, including (but not limited to) fire, earthquake, war, terrorist act, pandemic, epidemic, flood, riot, or other similar causes, such act shall be excused for the period of such delay, and the time for the performance of any such act shall be extended for a period equivalent to such delay; provided, however, that the time for performance shall not be extended by more than ninety (90) days unless agreed to in writing by the parties hereto. Notwithstanding any provision herein to the contrary, the City, in its sole and absolute discretion, may allow up to a twelve (12) month extension on the deadlines set forth in Section 3.21 or 3.2 above should reasonable delays occur as a result of supply chain issues or material cost increases. Any such approved delay by the City will be evidenced in writing and provided to Developer, and without any written evidence approving such delay, the other provisions of this Agreement shall control and the immediately preceding sentence shall not apply.

**15.11 Immunity.** Nothing contained in this Agreement constitutes a waiver of any immunity available to the City under applicable law.

**15.12 Counterparts.** This Agreement may be executed in any number of counterparts with the same effect as if the signatures thereto and hereto were upon the same instrument. The parties hereto agree that electronic (.pdf files or otherwise) copies bearing signatures shall be binding upon receipt by the other parties. If requested by a party, each party shall execute and deliver an original, hard-copy version of this Agreement for each party's permanent files.

*[The remainder of this page is intentionally left blank with signature pages to follow.]*

IN WITNESS WHEREOF, the parties have executed this Agreement as of the Effective Date.

**CITY: CITY OF BARABOO**

By: \_\_\_\_\_

Name: Casey J. Bradley, City Administrator

Attest: \_\_\_\_\_

Name: Brenda Zeman, City Clerk

**DEVELOPER: DEVIL'S LAKE TOWNHOMES, LLC**

By: \_\_\_\_\_

Name: \_\_\_\_\_, \_\_\_\_\_

STATE OF WISCONSIN    )  
  ) I  
SAUK COUNTY                )

Personally came before me this \_\_\_\_ day of \_\_\_\_\_, 2022, the above named Casey J. Bradley and Brenda Zeman, the City Administrator and the City Clerk of the City of Baraboo, respectively, to me known to be the persons who executed the foregoing instrument and acknowledged the same.

\_\_\_\_\_  
Notary Public, Wisconsin  
My commission \_\_\_\_\_

STATE OF WISCONSIN    )  
  ) I  
\_\_\_\_\_ COUNTY        )

Personally came before me this \_\_\_\_ day of \_\_\_\_\_, 2022, the above named \_\_\_\_\_, the \_\_\_\_\_ of Devil's Lake Townhomes, LLC to me known to be the person who executed the foregoing instrument and acknowledged the same.

\_\_\_\_\_  
Notary Public, Wisconsin  
My commission \_\_\_\_\_

**EXHIBIT A**

**Property**

**Legal Description:**

**Tax Parcel No.:** 206-1154-10010

**EXHIBIT B**

**Special Warranty Deed**

**[SEE ATTACHED]**

DOCUMENT NO.	<b>SPECIAL WARRANTY DEED</b>
<p>This Special Warranty Deed is made between the City of Baraboo (“<b>Grantor</b>”) and Devil’s Lake Townhomes, LLC (“<b>Grantee</b>”).</p> <p style="text-align: center;">WITNESSETH:</p> <p>Grantor, for valuable consideration, the receipt and sufficiency of which is hereby acknowledged, conveys to Grantee and its successors and assigns forever the following described real estate:</p> <p>All of Grantor’s right, title and interest in and to the real property described in <u>Exhibit A</u> attached hereto and incorporated herein by reference, together with all hereditaments and appurtenances thereunto belonging or in any way appertaining.</p> <p style="text-align: center;"><b>This is not homestead property.</b></p>	
THIS SPACE RESERVED FOR RECORDING DATA	
NAME AND RETURN ADDRESS Brion T. Winters, Esq. von Briesen & Roper, s.c. 411 E. Wisconsin Ave., Suite #1000 Milwaukee, WI 53202	
206-1154-11010 <b>Parcel Identification Number</b>	

Grantor warrants that title is good, indefeasible in fee simple and free and clear of liens, security interests, mortgages or encumbrances, arising by, through or under Grantor, except municipal and zoning ordinances and agreements entered into under them, recorded easements, recorded building and use restrictions and covenants, general taxes levied in 2022 and the permitted encumbrances set forth on Exhibit B, attached hereto and incorporated herein by this reference.

Dated as of April \_\_, 2022.

### CITY OF BARABOO

By: \_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_

Attest: \_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_

This document was drafted by:  
Brion T. Winters, Esq.  
von Briesen & Roper, s.c.  
411 E. Wisconsin Avenue, Suite 1000  
Milwaukee, WI 53202

## **EXHIBIT C**

### **Members of Developer**



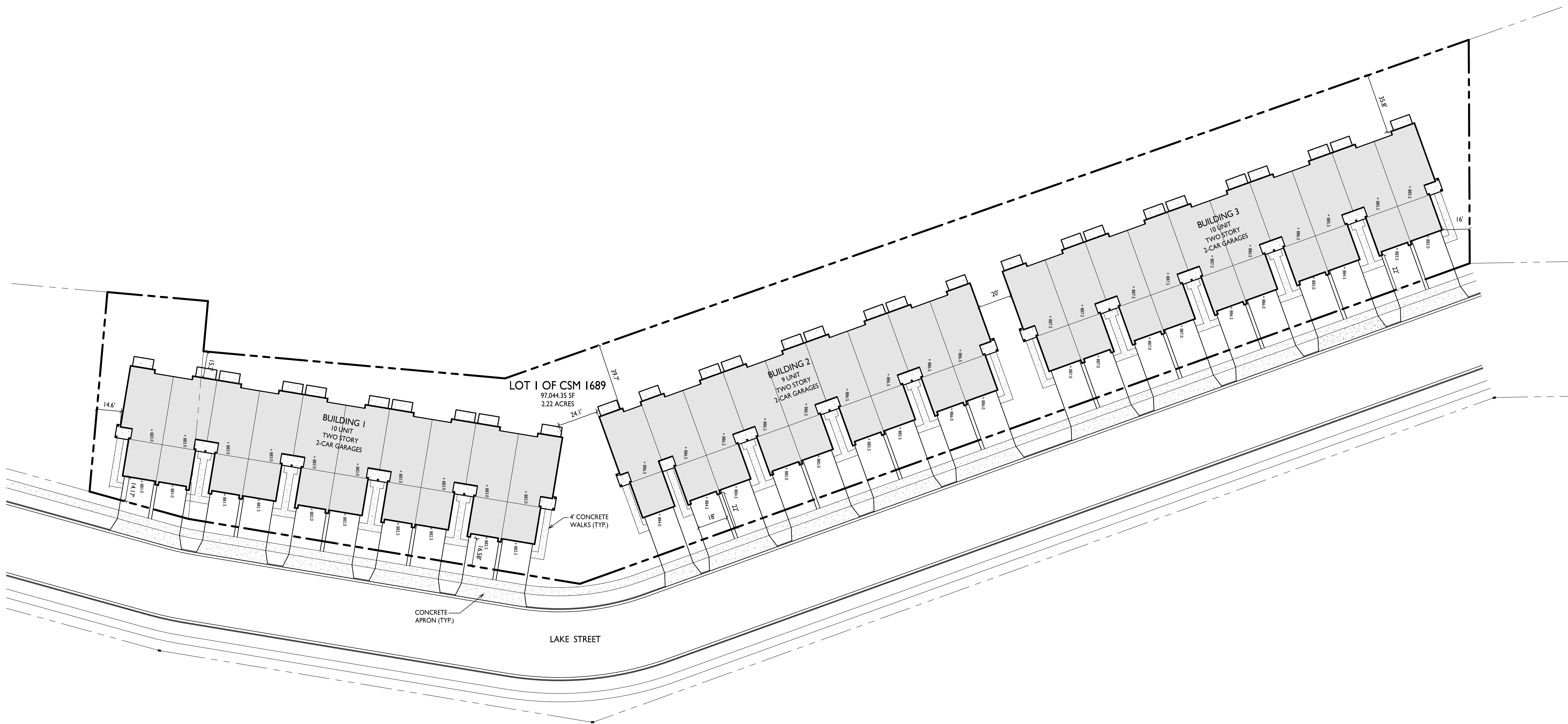
ISSUED  
Issued for Review - March 14, 2022

PROJECT TITLE  
LAKE STREET  
TOWNHOME  
DEVELOPMENT

Lake Street  
Baraboo, Wisconsin  
SHEET TITLE  
Site Plan

SHEET NUMBER

C-1.1  
PROJECT NO. 2169  
© Knothe & Bruce Architects, LLC



1  
C-1.1

SITE PLAN  
1" = 30'-0"

GRAPHIC SCALE

1 INCH = 30 FT (24X36 SHEET)

ISSUED  
Issued for Review - March 14, 2022

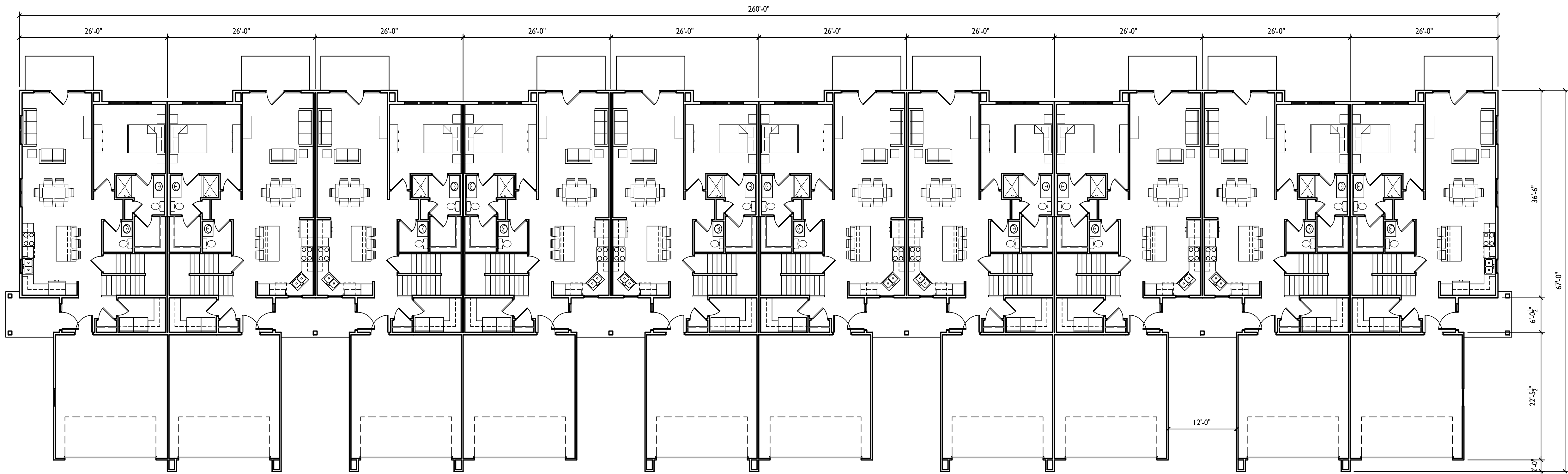
PROJECT TITLE  
LAKE STREET  
TOWNHOME  
DEVELOPMENT

Lake Street  
Baraboo, Wisconsin  
SHEET TITLE  
First Floor Plan  
Building #1 & 3

SHEET NUMBER

A-1.1

PROJECT NO. 2169  
© Knothe & Bruce Architects, LLC



I  
A-1.1 3/32" = 1'-0"

FIRST FLOOR PLAN - BUILDING #1 & #3

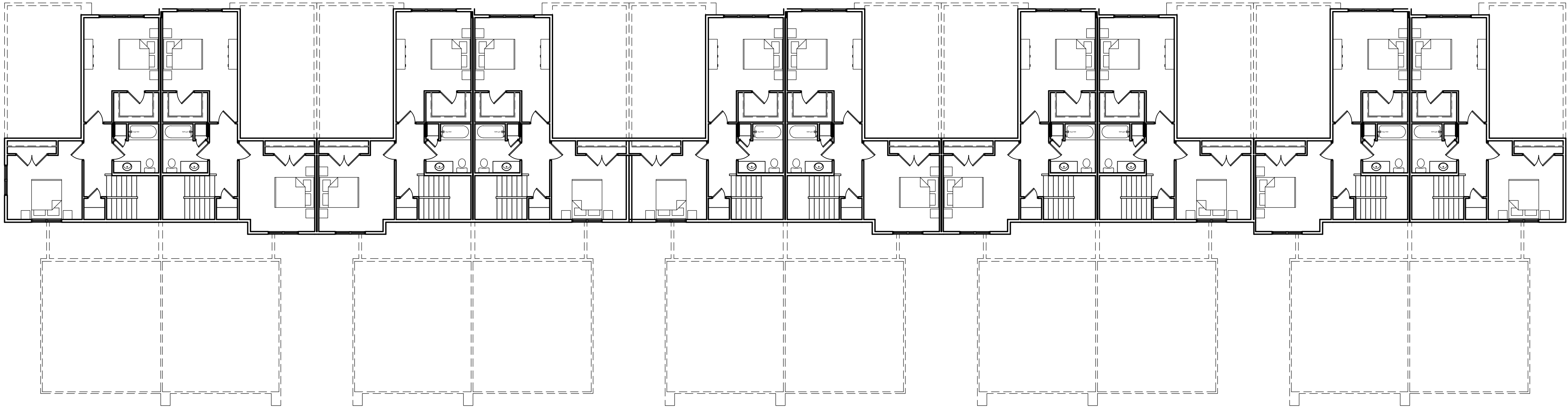


ISSUED  
Issued for Review - March 14, 2022

PROJECT TITLE  
LAKE STREET  
TOWNHOME  
DEVELOPMENT

Lake Street  
Baraboo, Wisconsin  
SHEET TITLE  
Second Floor Plan  
Building #1 & 3

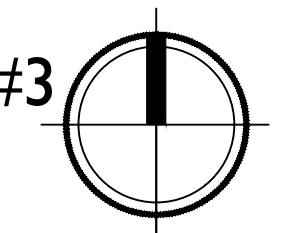
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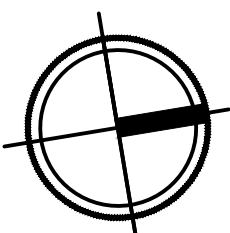
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A-1.2

SECOND FLOOR PLAN - BUILDING #1 & #3

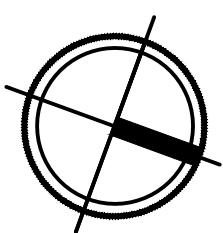
3/32" = 1'-0"



PLAN NORTH



TRUE NORTH  
BLDG #1



TRUE NORTH  
BLDG #3



ISSUED  
Issued for Review - March 14, 2022

PROJECT TITLE  
LAKE STREET  
TOWNHOME  
DEVELOPMENT

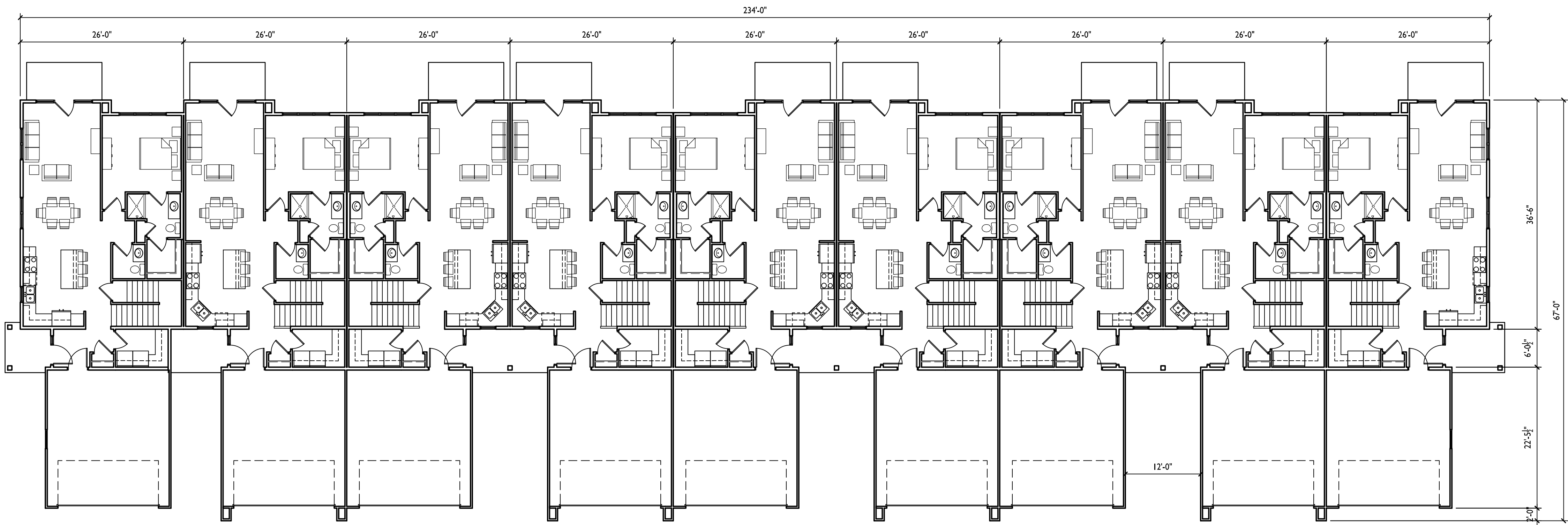
Lake Street  
Baraboo, Wisconsin  
SHEET TITLE  
First Floor Plan  
Building #2

SHEET NUMBER

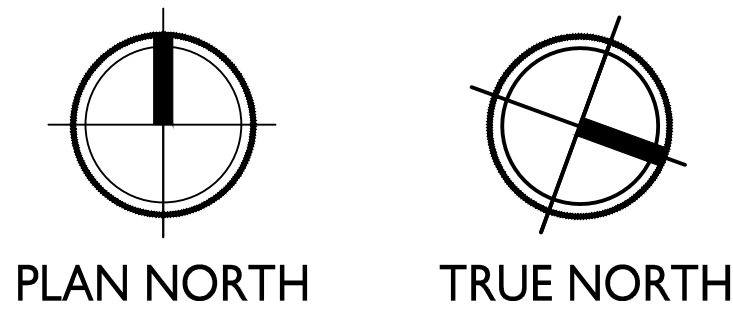
A-1.3

PROJECT NO. 2169

© Knothe & Bruce Architects, LLC



1 FIRST FLOOR PLAN - BUILDING #2  
A-1.3 3/32" = 1'-0"



ISSUED  
Issued for Review - March 14, 2022

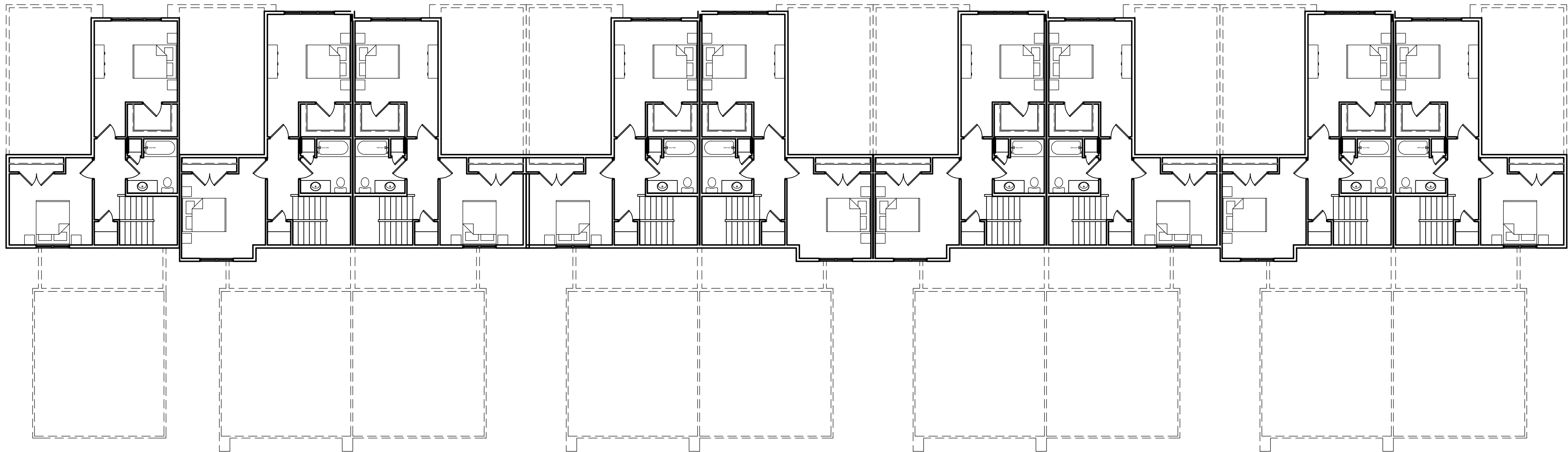
PROJECT TITLE  
LAKE STREET  
TOWNHOME  
DEVELOPMENT

Lake Street  
Baraboo, Wisconsin  
SHEET TITLE  
Second Floor Plan  
Building #2

SHEET NUMBER

A-1.4

PROJECT NO. 2169  
© Knothe & Bruce Architects, LLC



I

A-1.4

3/32" = 1'-0"

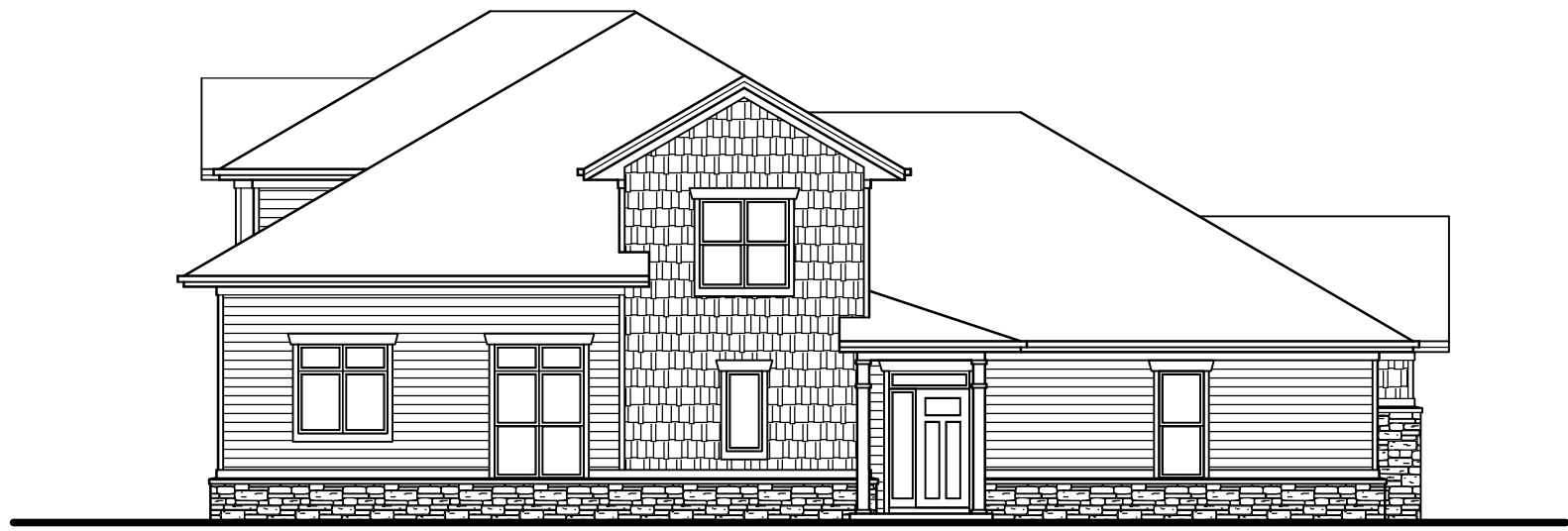
SECOND FLOOR PLAN - BUILDING #2



PLAN NORTH



TRUE NORTH



1

TYPICAL SIDE ELEVATION

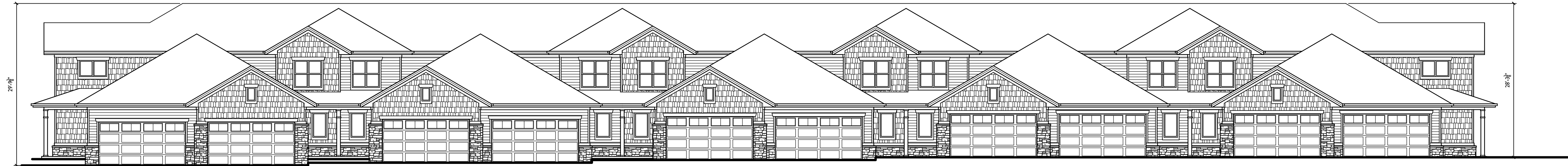
A-2.1 3/32" = 1'-0"



2

TYPICAL WEST ELEVATION

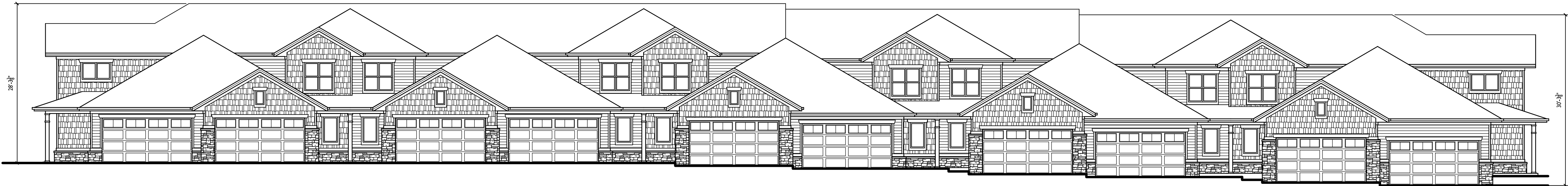
A-2.1 3/32" = 1'-0"



3

BUILDING #1  
EAST ELEVATION ALONG LAKE ST.

A-2.1 3/32" = 1'-0"



4

BUILDING #3  
EAST ELEVATION ALONG LAKE ST.

A-2.1 3/32" = 1'-0"

ISSUED

Issued for Review - March 14, 2022

PROJECT TITLE

LAKE STREET  
TOWNHOME  
DEVELOPMENT

Lake Street  
Baraboo, Wisconsin

SHEET TITLE

Elevations  
Building #1 & 3

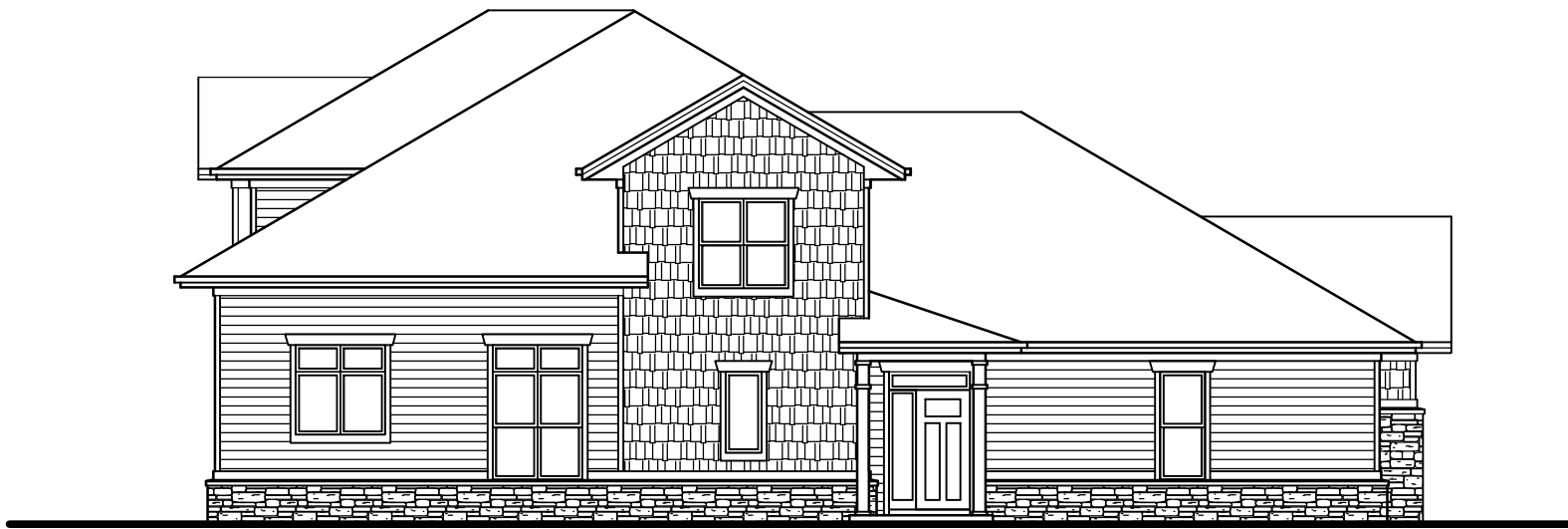
SHEET NUMBER

A-2.1

PROJECT NO. 2169

© Knothe & Bruce Architects, LLC





1

SIDE ELEVATION

A-2.2

3/32" = 1'-0"

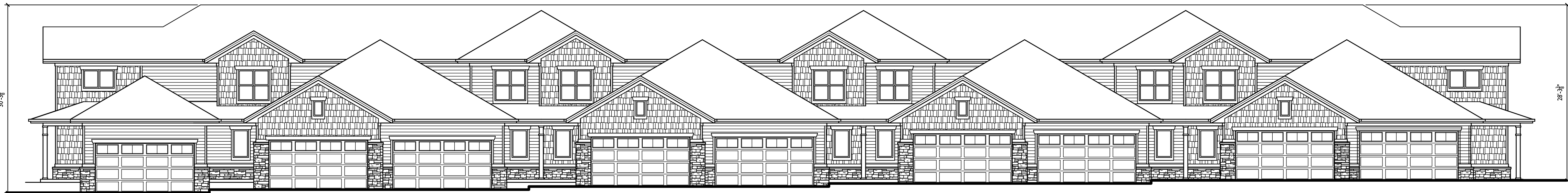


2

WEST ELEVATION

A-2.2

3/32" = 1'-0"



3

EAST ELEVATION ALONG LAKE ST.

A-2.2

3/32" = 1'-0"

ISSUED  
Issued for Review - March 14, 2022

PROJECT TITLE  
LAKE STREET  
TOWNHOME  
DEVELOPMENT

Lake Street  
Baraboo, Wisconsin  
SHEET TITLE  
Elevations  
Building #2

SHEET NUMBER

A-2.2

PROJECT NO. 2169

© Knothe & Bruce Architects, LLC





1

A-2.2

3/32" = 1'-0"

SIDE ELEVATION

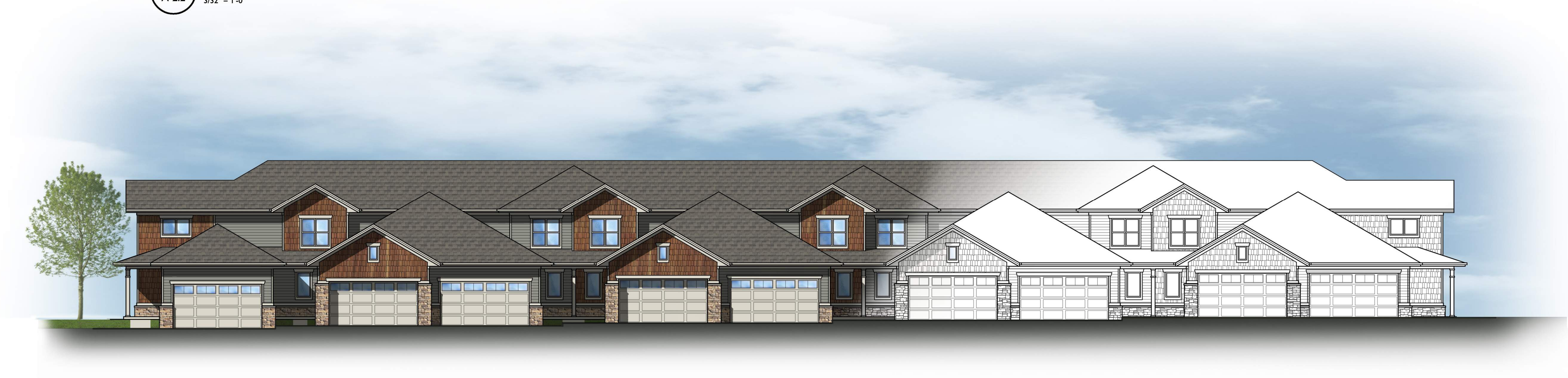


2

A-2.2

3/32" = 1'-0"

WEST ELEVATION



3

A-2.2

3/32" = 1'-0"

EAST ELEVATION ALONG LAKE ST.

ISSUED

x

PROJECT TITLE

LAKE STREET  
TOWNHOME  
DEVELOPMENT

Lake Street  
Baraboo, Wisconsin

SHEET TITLE

Elevations  
Building #2

SHEET NUMBER



Office of Utility Superintendent  
450 Roundhouse Ct, Baraboo, WI 53913



Phone: (608) 355-2740  
E-Mail: [wpeterson@cityofbaraboo.com](mailto:wpeterson@cityofbaraboo.com)

## Summary of Public Fire Protection Charge (PFP)

### **Background (from the Public Service Commission's website):**

The PFP charge recovers the cost of providing water for fighting fires and the extra capacity built into the system that is necessary to rapidly deliver a large volume of water to a fire anywhere within the municipality's water service area. These costs include a portion of the wells, pumps, storage facilities, water mains, hydrants and an estimated quantity of water used for this purpose.

The municipality has three options for recovering the PFP charge.

1. Charges for PFP can be included on the water bills of utility customers (and non-customers) as allowed by Wis. Stat. § 196.03(3)(b). This method is referred to as a direct charge. Advantages to this method are that it does not increase property taxes, tax exempt water customers contribute to the system, and charges do not count against the municipality's levy limit. Disadvantages include the fact that the PFP charge cannot be deducted on individuals' income taxes, and the amount of the charge to a particular customer is not strictly related to the benefit received. (*Direct Charge - DC*)
2. The municipality can pay the PFP charge and recover it through property taxes. This is referred to as a municipal charge. Advantages of this method are that the water bill is smaller, the PFP is deductible on individual income taxes, and all properties except those that are tax exempt pay for the PFP. While the charge is paid proportionate to benefits received, the PFP charge counts towards the municipality's levy limit. (*Municipal Charge - MC*)
3. The municipality can elect to pay a portion of the PFP charge with the balance being made up through direct charges to customers. (*Combined Charge - CC*)

### **Data from the PSC: How Communities Collect Public Fire Protection charge:**

PUBLIC FIRE PROTECTION CHARGE	NUMBER OF CITIES	UTILITY CLASS		
		AB	C	D
Direct Charge (Utility Only)	223	64	95	64
Municipal Charge (City Only)	249	10	31	208
Combination Charge – (Utility & City)	99	8	26	65
<b>TOTALS:</b>	<b>571</b>	<b>82</b>	<b>152</b>	<b>337</b>

(Baraboo is a Class AB Community)

The PFP in Baraboo is currently a Combined Charge, with the City contributing \$289,307 of the total PFP. Since the City is considering moving their portion of the Combined Charge to the Utility's side of the ledger, the estimated resulting impact to the customers' rates was requested.

For estimating purposes, the Public Service Commission's existing rate structure was used to project the impact to customers. The existing rate structure could be modified as part of the PSC's review and approval of this change.

### **Quarterly Meter Fee Comparison**

<b>Customer Class</b>	<b>Meter Size</b>	<b>Existing</b>	<b>Proposed</b>	<b>Increase</b>
Residential:	5/8" meter	\$ 8.67	\$ 16.72	\$ 8.05
	3/4" meter	\$ 8.67	\$ 16.72	\$ 8.05
	1" meter	\$ 21.66	\$ 41.77	\$ 20.11
Non Residential:	5/8" meter	\$ 21.30	\$ 41.08	\$ 19.78
	3/4" meter	\$ 21.30	\$ 41.08	\$ 19.78
	1" meter	\$ 53.25	\$ 102.69	\$ 49.44
	1-1/2" meter	\$ 105.00	\$ 202.49	\$ 97.49
	2" meter	\$ 171.00	\$ 329.77	\$ 158.77
	3" meter	\$ 318.00	\$ 613.26	\$ 285.26
	4" meter	\$ 531.00	\$1,024.03	\$ 493.03
	6" meter	\$1,062.00	\$2,048.06	\$ 886.06

Annual Residential Increase: \$32.20 – \$80.44

Annual Non-Residential Increase: \$79.12 - \$3,944.24

Annual City Accounts Increase: \$13,500

### **Estimated Annual Increase for a few specific customers:**

Al Ringling Mansion	\$ 469	Alliant Energy	\$1,025
Baraboo Schools	\$4,143	Baraboo Sysco Foods	\$3,666
Blackhawk Manor	\$9,860	Comm Development Authority	\$ 957
Deppe Enterprises	\$1,842	Driftless Glen Distillery	\$ 793
Flambeau Plastics	\$1,665	Hope House	\$ 390
Meat Market	\$ 635	Oak Park Place	\$1,378
Roy Mjelde	\$ 342	Rankin Baraboo Holdings	\$1,822
Sauk County Ag Society	\$ 864	Sauk County	\$8,555
Seneca Foods	\$1,618	Servo Instrument	\$ 236
Spinning Wheel Motel	\$ 395	St Clare Hospital & Facilities	\$4,285
State Historical Society	\$1,921	Teel Plastics	\$3,440
Walnut Hill Church	\$ 390	Walnut Hill Cemetery	\$ 277

### **Miscellaneous Facts and Figures:**

- Since the Water Utility is regulated by the Wisconsin Public Service Commission, an annual Payment In Lieu of Taxes (PILOT) is required. The PILOT makes the Utility the 4<sup>th</sup> highest "taxpayer" in Baraboo. The 2021 PILOT was \$344,330; for reference, in 2010, it was \$230,000.
- A percentage of the City Engineer's Salary: In 2010, the Utility was first "charged" \$21,500, which has increased incrementally each year.
- City collection fees: The Utility is charged \$10,000 per year for processing Utility payments.
- City Attorney fees: The Utility is charged \$2,500 per year for the City Attorney's services.
- A portion of the City Administrator's Salary: In 2021, the Utility was first charged \$2,000.

**Pending Capital Projects:**

- 2022 – The County Hwy A water tower rehabilitation project will raise the Water Utility's PILOT by an estimated \$10,000.
- 2022 - The water main installation for the development of the former Jackson Farm property will raise the Water Utility's PILOT by an estimated \$22,000.
- 2024 – The water main improvements that will be part of the State Hwy 33 reconstruction project will raise the Water Utility's PILOT by an estimated \$22,000.

If the City decided to proceed with moving the \$289,307 from the General Fund to the Water Utility, it will require a Rate Case Application to the PSC. That application should be submitted no later than July so the resulting new rates could take effect January 1, 2023. The estimated cost of the Application is \$5,000 to \$10,000, which the Utility respectfully requests be paid by the City.



## CORRECTIVE ACTION PLAN (CAP) MATRIX

### WisDOT Compliance Site Review

Subrecipient: City of Baraboo

Date: February 24, 2022

**DIRECTIONS:** Please review the recommended actions column below. Fill in the blank “Action Steps” boxes by describing what action the subrecipient has taken to address the Findings (Findings – Action Step must be completed. Advisory are for your information.). For particular sections, WisDOT and/or RLS will provide supplementary technical assistance and templates when needed. Return CAP (in Word format) to cglover@rlsandassoc.com within 2 weeks for review.

SECTION 1: PROGRAM MANAGEMENT/OVERSIGHT – ACTION REQUIRED				
Compliance Area/Topic	Recommended Action	Action Steps	Timeline	Status
Legal Authority <a href="#">FTA Circular 5010.1D</a>	1. <b>FINDING:</b> WisDOT advises the subrecipient that it should enhance its oversight of the contractor by periodically observing vehicle operations and inspecting vehicles to ensure they are properly maintained and equipped. WisDOT will provide the subrecipient an oversight checklist to assist with this task.	The City of Baraboo Finance Director began visual inspection of vehicles on March 3, 2022 using oversite checklist. The two vehicles completed are 718 and 723. Going forward we will take pictures to attach with the visual inspections. List of vehicles: 716, 717, 718, 719, 720, 721, 722, 723	90 days	

SECTION 2: FINANCIAL MANAGEMENT – ACTION REQUIRED				
Compliance Area/Topic	Recommended Action	Action Steps	Timeline	Status
Accounting Practices/Internal Controls <a href="#">2 CFR Part 200.302</a> <a href="#">(b)(1)-(3) - “Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards”</a>	2. <b>FINDING:</b> WisDOT advises the subrecipient to amend its Financial Policies and Guidelines to include the following FTA requirements. <ul style="list-style-type: none"><li>Procedures for determining the allowability of costs in accordance with Subpart E—Cost Principles of 2 CFR § 200 and the terms and conditions of the Federal award.</li><li>Procedures for the following:<ul style="list-style-type: none"><li>§200.333 Retention requirements for records</li><li>§200.334 Requests for transfer of records</li><li>§200.335 Methods for collection, transmission and storage of information</li><li>§200.336 Access to records</li><li>§200.337 Restrictions on public access to records</li></ul></li></ul>	Research, write and obtain Finance and Council approval of new Internal Financial Policies.	90 days	

**SECTION 3: PROCUREMENT – ACTION REQUIRED**

Compliance Area/Topic	Recommended Action	Action Steps	Timeline	Status
Procurement Policy <a href="#">2 CFR part 200.318</a>	3. <b>FINDING:</b> WisDOT advises the subrecipient that it must prepare Purchasing Policies and Procedures which reflect applicable Federal, state, and local regulations. The prepared policy must contain a Code of Conduct governing the performance of employees engaged in the award and administration of contracts. No employee, officer, agent, immediate family member, or board member of the grantee shall: 1) participate in the selection, award, or administration of a contract supported by FTA funds if a conflict of interest exists, real or apparent or 2) solicit or accept gifts, gratuities, favors, or anything of monetary value from contractors, potential contractors, or parties to subcontracts.	Research, write and obtain Finance and Council approval of new Code of Conduct and Procurement Policies.	90 days	

**SECTION 4: ASSET MANAGEMENT – ACTION REQUIRED**

Compliance Area/Topic	Recommended Action	Action Steps	Timeline	Status
No specific Federal Rule/Regulation, but is a planning tool required by WisDOT.	4. <b>FINDING:</b> The review found that the subrecipient lacked a vehicle replacement schedule including all Section 5311 funded vehicles. The subrecipient must prepare a vehicle replacement schedule consistent with WisDOT requirements.	Research, write and obtain Finance and Council approval of a vehicle replacement schedule for all Section 5311 funded vehicles.	90 days	
Continuing Control of Assets (Vehicles) <a href="#">2 CFR Part 200.313</a>	5. <b>ADVISORY:</b> The review determined that the subrecipient's vehicle insurance policy does not include WisDOT as an additional insured on the policy. This oversight should be corrected.	Contact our insurance carrier CVMIC to have additional language added to include WisDOT as an additional insured on the policy.		

**SECTION 5: SERVICE AND OPERATION – NO RECOMMENDED ACTION**

Compliance Area/Topic	Recommended Action	Action Steps	Timeline	Status
	None			

**SECTION 6: SCHOOL BUS AND CHARTER – NO RECOMMENDED ACTION**

Compliance Area/Topic	Recommended Action	Action Steps	Timeline	Status
	None			

**SECTION 7: CIVIL RIGHTS – ACTION REQUIRED**

Compliance Area/Topic	Recommended Action	Action Steps	Timeline	Status
<b>Title VI</b> <a href="#">FTA Circular 4702.1B</a>	<b>6. FINDING:</b> WisDOT advises the subrecipient to update its Title VI Plan utilizing the WisDOT provided template. Note that the updated plan should be reviewed and approved by WisDOT before taking it before the City's Governing Body for approval and adoption.  <a href="http://wisconsindot.gov/Pages/doing-bus/local-gov/astnce-pgms/transit/compliance/title6.aspx">http://wisconsindot.gov/Pages/doing-bus/local-gov/astnce-pgms/transit/compliance/title6.aspx</a>	A meeting was held with Becky Soderholm addressing the Title VI standard language and information outlined in a sample Title VI template. The final activity remaining is Public Outreach Activities.	<b>90 days</b>	
	<b>7. FINDING:</b> WisDOT advises the subrecipient to post the Title VI statement on the subrecipient's brochure.	This statement will be added to the brochure.	<b>90 days</b>	

**SECTION 8: AMERICANS WITH DISABILITIES ACT (ADA) – RECOMMENDED ACTION**

Compliance Area/Topic	Recommended Action	Action Steps	Timeline	Status
<b>Americans with Disabilities Act (ADA)</b> <a href="#">49 CFR part 37.3</a>	<b>8. ADVISORY:</b> WisDOT advises the subrecipient to include the Wisconsin Relay Number on the shared ride taxi website and brochure to assist hearing impaired individuals.	The Wisconsin Relay Number will be added to the city website and brochure to assist hearing impaired individuals.		

**SECTION 9: MISCELLANEOUS PROVISIONS – ACTION REQUIRED**

Compliance Area/Topic	Recommended Action	Action Steps	Timeline	Status
<b>Safety</b> <a href="http://safety.fta.dot.gov/">http://safety.fta.dot.gov/</a>	<b>9. FINDING:</b> WisDOT advises the subrecipient to prepare a safety policy consistent with the WisDOT provided template and have the contractor adopt the policy.  <a href="http://wisconsindot.gov/Pages/doing-bus/local-gov/astnce-pgms/transit/compliance/safety-bus.aspx">http://wisconsindot.gov/Pages/doing-bus/local-gov/astnce-pgms/transit/compliance/safety-bus.aspx</a>	A safety policy will be prepared for the contractor to adopt.	<b>90 days</b>	

**Signature section to be complete when ALL action steps are approved and marked complete by WisDOT**

**Subrecipient Acknowledgement of Completed Corrective Action and WisDOT Approval**

I hereby acknowledge that all action items as recommended by the Wisconsin Department of Transportation have been completed in cooperation and under the direction of the WisDOT Compliance Oversight Manager.

Kara Ottum, Transit Division Manager			
<b>Subrecipient Name/Title</b>	<b>Date</b>	<b>WisDOT Name/Title</b>	<b>Date</b>



CITY OF BARABOO

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Invoice Date	Journal	Reference Number	Payee or Description	Account Number	Debit Amount	Credit Amount	Balance
Professional Services			12/31/2020 (14/20) Balance	100-13-51300-215-0			.00
01/31/2021	AP	134	LAROWE GERLACH TAGGART LLP **VendorNo: 1440 **Inv. No: 13998.001-15 **Desc: CITY-ATTY CASE PROSECUTION- JAN 2021 **PO No:		2,035.70		
			<b>03/31/2021 (03/21) Period Totals and Balance</b>		<b>2,035.70 *</b>	<b>.00 *</b>	<b>2,035.70</b>
02/26/2021	AP	18	BOARDMAN & CLARK LLP **VendorNo: 340 **Inv. No: 233071 **Desc: ATTY-JAN SERVICE COVID POLICY,FIRE POC **PO No:		1,663.41		
02/26/2021	AP	20	BOARDMAN & CLARK LLP **VendorNo: 340 **Inv. No: 233072 **Desc: ATTY-JAN SERVICE WALMART DARKSTORE CASE **PO No:		936.00		
02/26/2021	AP	25	BOARDMAN & CLARK LLP **VendorNo: 340 **Inv. No: 233077 **Desc: ATTY-PFC POLICY REVIEW **PO No:		48.00		
02/28/2021	AP	789	LAROWE GERLACH TAGGART LLP **VendorNo: 1440 **Inv. No: 13998.001-16 **Desc: CITY-ATTY SPECIAL PROSECUTION FEB 2021 **PO No:		1,302.00		
03/23/2021	AP	26	BOARDMAN & CLARK LLP **VendorNo: 340 **Inv. No: 234021 **Desc: ATTY-LEGAL 02/01-02/22/21 CHARITABLE,AGENDA,CONFLICT OF INTEREST,QUIT CLAIM DEED,RAPID RENTAL,ZERO LOT LINE **PO No:		894.51		
03/23/2021	AP	28	BOARDMAN & CLARK LLP **VendorNo: 340 **Inv. No: 234022 **Desc: ATTY-2/8-2/17/21 LEGAL WALMART **PO No:		480.00		
03/31/2021	AP	791	LAROWE GERLACH TAGGART LLP **VendorNo: 1440 **Inv. No: 13998.001-17 **Desc: ATTY-CASE PROSECUTION MARCH 2021 **PO No:		2,627.25		
			<b>04/30/2021 (04/21) Period Totals and Balance</b>		<b>7,951.17 *</b>	<b>.00 *</b>	<b>9,986.87</b>
12/03/2020	AP	636	STAFFORD ROSENBAUM LLP **VendorNo: 2387 **Inv. No: 1245747 **Desc: CITY-PFC POLICY REVIEW **PO No:		1,041.50		
04/22/2021	AP	138	STATE BAR OF WISCONSIN **VendorNo: 2370 **Inv. No: 5092716 **Desc: ATTY-WISBAR CLASSIFIED AD - ATTORNEY **PO No:		345.00		
04/23/2021	AP	6	BOARDMAN & CLARK LLP **VendorNo: 340 **Inv. No: 235523 **Desc: ATTY-CORRESPONDENCE PFC-ADMIN **PO No:		24.00		
04/23/2021	AP	7	BOARDMAN & CLARK LLP **VendorNo: 340 **Inv. No: 235529 **Desc: ATTY-LIBRARY ZONING MAP REVIEW **PO No:		120.00		
04/23/2021	AP	8	BOARDMAN & CLARK LLP **VendorNo: 340 **Inv. No: 235590 **Desc: ATTY-WALMART SERVICES **PO No:		648.00		
04/23/2021	AP	451	BOARDMAN & CLARK LLP **VendorNo: 340 **Inv. No: 235579 **Desc: ATTY-OPEN RECORDS REQUEST **PO No:		82.59		
04/30/2021	AP	542	LAROWE GERLACH TAGGART LLP **VendorNo: 1440 **Inv. No: 13998.001-19 **Desc: CITY-ATTY SPECIAL PROSECUTION APR 2021 **PO No:		3,007.00		

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Invoice Date	Journal	Reference Number	Payee or Description	Account Number	Debit Amount	Credit Amount	Balance
05/13/2021	AP	452	BOARDMAN & CLARK LLP **VendorNo: 340 **Inv. No: 236309 **Desc: ATTY-REVIEW CLAIMS **PO No:		266.67		
			<b>05/31/2021 (05/21) Period Totals and Balance</b>		<b>5,534.76 *</b>	<b>.00 *</b>	<b>15,521.63</b>
06/07/2021	AP	607	LAROWE GERLACH TAGGART LLP **VendorNo: 1440 **Inv. No: 13998.001-20 **Desc: CITY-ATTY SPECIAL PROSECUTION MAY 2021 & POSTAGE **PO No:		3,183.55		
			<b>06/30/2021 (06/21) Period Totals and Balance</b>		<b>3,183.55 *</b>	<b>.00 *</b>	<b>18,705.18</b>
06/20/2021	AP	35	BOARDMAN & CLARK LLP **VendorNo: 340 **Inv. No: 238107 **Desc: ATTY-WALMART **PO No:		48.00		
06/21/2021	AP	34	BOARDMAN & CLARK LLP **VendorNo: 340 **Inv. No: 238106 **Desc: FD-RESCUE TRAINING DOCUMENT REVIEW **PO No:		528.00		
06/30/2021	AP	880	LAROWE GERLACH TAGGART LLP **VendorNo: 1440 **Inv. No: 13998.001-235 **Desc: ATTY-CASE PROSECUTION JUNE 2021 **PO No:		3,344.73		
			<b>07/31/2021 (07/21) Period Totals and Balance</b>		<b>3,920.73 *</b>	<b>.00 *</b>	<b>22,625.91</b>
07/31/2021	AP	585	LAROWE GERLACH TAGGART LLP **VendorNo: 1440 **Inv. No: 13998.001-749 **Desc: ATTY-CASE PROSECUTION JULY 2021 **PO No:		2,902.52		
			<b>08/31/2021 (08/21) Period Totals and Balance</b>		<b>2,902.52 *</b>	<b>.00 *</b>	<b>25,528.43</b>
08/24/2021	AP	12	BOARDMAN & CLARK LLP **VendorNo: 340 **Inv. No: 240774 **Desc: ATTY-FIRE -EMS,INTERN. GENERAL LEGAL **PO No:		1,352.00		
09/30/2021	AR	313	Billings - 150CITYW - BARABOO UTILITY CITY POLICIES ATTORNEY FEES TO DATE			78.87-	
09/30/2021	JE	2	JE 09 31 Move attorney fees for Walmart to TIF6			2,112.00-	
			<b>09/30/2021 (09/21) Period Totals and Balance</b>		<b>1,352.00 *</b>	<b>2,190.87- *</b>	<b>24,689.56</b>
08/31/2021	AP	243	LAROWE GERLACH TAGGART LLP **VendorNo: 1440 **Inv. No: 13998.001-1740 **Desc: ATTY SPECIAL PROSECUTION AUG 2021 **PO No:		3,255.00		
08/31/2021	AP	245	LAROWE GERLACH TAGGART LLP **VendorNo: 1440 **Inv. No: 13998.001-1740 **Desc: ATTY SHERIFF SERVICES **PO No:		180.00		
09/30/2021	AP	711	LAROWE GERLACH TAGGART LLP **VendorNo: 1440 **Inv. No: 13998.001-1980 **Desc: ATTY SPECIAL PROSECUTION SEPT 2021 **PO No:		3,789.75		
10/19/2021	AP	589	BOARDMAN & CLARK LLP **VendorNo: 340 **Inv. No: 243030 **Desc: ATTY-FORECLOSURE ACTION-CRENSHAW **PO No:		363.00		
			<b>10/31/2021 (10/21) Period Totals and Balance</b>		<b>7,587.75 *</b>	<b>.00 *</b>	<b>32,277.31</b>
10/19/2021	AP	26	BOARDMAN & CLARK LLP **VendorNo: 340 **Inv. No: 243028 **Desc: ATTY-FIRE,COVID,BOR,PARKS,CHICKEN PERMIT ORDINANCE,ET AL **PO No:		3,162.00		
10/31/2021	AP	751	LAROWE GERLACH TAGGART LLP **VendorNo: 1440 **Inv. No: 13998-1981 **Desc: ATTY-SPECIAL PROSECUTION OCT 2021 **PO No:		2,697.00		
			<b>11/30/2021 (11/21) Period Totals and Balance</b>		<b>5,859.00 *</b>	<b>.00 *</b>	<b>38,136.31</b>

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Invoice Date	Journal	Reference Number	Payee or Description	Account Number	Debit Amount	Credit Amount	Balance			
07/26/2021	AP	29	BOARDMAN & CLARK LLP **VendorNo: 340 **Inv. No: 239436 **Desc: ATTY-BDAS AGREEMENT **PO No:		1,056.00					
11/19/2021	AP	32	BOARDMAN & CLARK LLP **VendorNo: 340 **Inv. No: 244363 **Desc: ATTY-ABATEMENT NUISANCE HOUSE **PO No:		3,260.11					
11/22/2021	AP	33	BOARDMAN & CLARK LLP **VendorNo: 340 **Inv. No: 244416 **Desc: ATTY-BDAS/GENERAL/VEHICLE SALE **PO No:		1,413.60					
11/30/2021	AP	683	LAROWE GERLACH TAGGART LLP **VendorNo: 1440 **Inv. No: 13998.001-1982 **Desc: ATTY-SPECIAL PROSECUTION NOV 2021 **PO No:		4,130.75					
12/22/2021	AP	499	BOARDMAN & CLARK LLP **VendorNo: 340 **Inv. No: 246006 **Desc: ATTY-BDAS/DOA MOU CIVIC CENTER,PFC **PO No:		1,656.00					
			12/31/2021 (12/21) Period Totals and Balance		11,516.46	*	49,652.77			
12/22/2021	AP	35	BOARDMAN & CLARK LLP **VendorNo: 340 **Inv. No: 246015 **Desc: ATTY-ASSESSOR CONTRACT **PO No:		96.00					
12/28/2021	AP	31	BOARDMAN & CLARK LLP **VendorNo: 340 **Inv. No: 245934 **Desc: ATTY-BOWDEN ANNEXATION & DEVELOPMENT **PO No:		1,007.00					
12/31/2021	AP	360	LAROWE GERLACH TAGGART LLP **VendorNo: 1440 **Inv. No: 13998.001-1983 **Desc: ATTY-SPECIAL PROSECUTION DEC 2021 **PO No:		4,927.41					
01/31/2022	AP	574	BOARDMAN & CLARK LLP **VendorNo: 340 **Inv. No: 247398 **Desc: ATTY-GENERAL ATTY DEC **PO No:		2,363.39					
			12/31/2021 (13/21) Period Totals and Balance		8,393.80	*	58,046.57			
			12/31/2021 (14/21) Period Totals and Balance		.00	*	58,046.57			
YTD Encumbrance		.00	YTD Actual	58,046.57	Total	58,046.57	YTD Budget	62,250.00	Unexpended	4,203.43
Professional Services			12/31/2020 (14/20) Balance		100-14-51430-215-0					
01/31/2021	JE	55	JE 01 34 Expense Prepaid - Ceridian EAP		250.00					.00
			01/31/2021 (01/21) Period Totals and Balance		250.00	*	.00	*		250.00
02/15/2021	AP	330	VONBRIESEN & ROPER S.C. **VendorNo: 2657 **Inv. No: 346069 **Desc: ADMIN-EMPLOYEE DISCIPLINE 011286- 00005 JAN 2021 **PO No:		1,003.00					
			03/31/2021 (03/21) Period Totals and Balance		1,003.00	*	.00	*		1,253.00
03/19/2021	AP	904	VONBRIESEN & ROPER S.C. **VendorNo: 2657 **Inv. No: 349908 **Desc: ATTY-EMPLOYEE DISCIPLINE LEGAL- 2/1-2/25/21 **PO No:		8,112.50					
03/31/2021	AP	30	BOARDMAN & CLARK LLP **VendorNo: 340 **Inv. No: 234533 **Desc: ATTY-POLICE CHIEF CORRESPONDENCE **PO No:		22.50					
04/12/2021	AP	905	VONBRIESEN & ROPER S.C. **VendorNo: 2657 **Inv. No: 351515 **Desc: ATTY-RECORDS REQUEST EMPLOYMENT **PO No:		383.50					

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Invoice Date	Journal	Reference Number	Payee or Description	Account Number	Debit Amount	Credit Amount	Balance
04/12/2021	AP	906	VONBRIESEN & ROPER S.C. **VendorNo: 2657 **Inv. No: 351516 **Desc: ATTY-EMPLOYEE DISCIPLINE **PO No:		1,062.00		
			<b>04/30/2021 (04/21) Period Totals and Balance</b>		<b>9,580.50 *</b>	<b>.00 *</b>	<b>10,833.50</b>
05/13/2021	AP	682	VONBRIESEN & ROPER S.C. **VendorNo: 2657 **Inv. No: 355011 **Desc: ATTY-EMPLOYEE DISCIPLINE 011286-00005 **PO No:		50.40		
			<b>05/31/2021 (05/21) Period Totals and Balance</b>		<b>50.40 *</b>	<b>.00 *</b>	<b>10,883.90</b>
02/02/2021	AP	609	LIFEWORCS US INC **VendorNo: 1480 **Inv. No: 1342178 **Desc: CITY-EMP ASSIST PROGRAM FEB, MAR & APR 2021 **PO No:		750.00		
05/04/2021	AP	610	LIFEWORCS US INC **VendorNo: 1480 **Inv. No: 1397712 **Desc: CITY-EMP ASSIST PROGRAM MAY, JUNE, JULY 2021 **PO No:		750.00		
			<b>06/30/2021 (06/21) Period Totals and Balance</b>		<b>1,500.00 *</b>	<b>.00 *</b>	<b>12,383.90</b>
07/26/2021	AP	321	US BANK **VendorNo: 2579 **Inv. No: 9682-072621 **Desc: ADM-FINANCE DIRECTOR POSTION INDEED **PO No:		315.00		
08/04/2021	AP	586	LIFEWORCS US INC **VendorNo: 1480 **Inv. No: 1452254 **Desc: CITY-EMP ASSIST PROGRAM AUG, SEPT, OCT 2021 **PO No:		750.00		
			<b>08/31/2021 (08/21) Period Totals and Balance</b>		<b>1,065.00 *</b>	<b>.00 *</b>	<b>13,448.90</b>
11/02/2021	AP	210	LIFEWORCS US INC **VendorNo: 1480 **Inv. No: 1506023 **Desc: CITY-EMPLOYEE ASSISTANCE NOV 2021-DEC 2021 **PO No:		500.00		
			<b>11/30/2021 (11/21) Period Totals and Balance</b>		<b>500.00 *</b>	<b>.00 *</b>	<b>13,948.90</b>
			<b>12/31/2021 (14/21) Period Totals and Balance</b>		<b>.00 *</b>	<b>.00 *</b>	<b>13,948.90</b>
YTD Encumbrance	.00	YTD Actual	13,948.90 Total	13,948.90 YTD Budget	13,000.00 Unexpended	(948.90)	

Number of Transactions: 51 Number of Accounts: 2

Debit Credit Proof

Total General Fund:

74,186.34 2,190.87- 71,995.47

Number of Transactions: 51 Number of Accounts: 2

Debit Credit Proof

Grand Totals:

74,186.34 2,190.87- 71,995.47

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Invoice Date	Journal	Reference Number	Payee or Description	Account Number	Debit Amount	Credit Amount	Balance
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## Report Criteria:

Actual Amounts  
Accounts With Balances Or Activity  
Summarize Payroll Detail  
Print Period Totals  
Print Grand Totals  
Print Bold Totals  
Include Vendor Number, Invoice Number, Description, and Purchase Order Number Comments  
Print Transactions In Date Order  
Include FUNDS: 100  
Page and Total by FUND  
Include DEPARTMENTS: 13,14  
Include DEPARTMENTS: 13,14  
Exclude ACCOUNTs: All  
Include OBJECT CODEs: 215  
All Segments Tested for Total Breaks

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Invoice Date	Journal	Reference Number	Payee or Description	Account Number	Debit Amount	Credit Amount	Balance
Professional Services			12/31/2021 (14/21) Balance	100-13-51300-215-0			.00
01/24/2022	AP	125	BOARDMAN & CLARK LLP **VendorNo: 340 **Inv. No: 247024 **Desc: ATTY-ABATEMENT NUISANCE HOUSE **PO No:		846.50		
01/31/2022	AP	319	LAROWE GERLACH LLP **VendorNo: 1440 **Inv. No: 13998.001-1984 **Desc: ATTY-SPECIAL PROSECUTION JAN 2022 **PO No:		3,565.00		
			<b>02/28/2022 (02/22) Period Totals and Balance</b>		<b>4,411.50</b>	<b>.00</b>	<b>4,411.50</b>
03/01/2022	AP	485	BOARDMAN & CLARK LLP **VendorNo: 340 **Inv. No: 248396 **Desc: ATTY-BLDG INSPECTION QUESTIONS **PO No:		1,320.00		
03/04/2022	AP	486	BOARDMAN & CLARK LLP **VendorNo: 340 **Inv. No: 248654 **Desc: ATTY-HOUSE ABATEMENT, TEMP TRO **PO No:		156.00		
			<b>03/31/2022 (03/22) Period Totals and Balance</b>		<b>1,476.00</b>	<b>.00</b>	<b>5,887.50</b>
07/26/2021	AP	59	BOARDMAN & CLARK LLP **VendorNo: 340 **Inv. No: 239445 **Desc: ATTY-GOLDEN BUFFET TRAINING **PO No:		192.00		
02/28/2022	AP	315	LAROWE GERLACH LLP **VendorNo: 1440 **Inv. No: 13998.001-1985 **Desc: ATTY-SPECIAL PROSECUTION FEB 2022 **PO No:		3,789.75		
03/24/2022	AP	61	BOARDMAN & CLARK LLP **VendorNo: 340 **Inv. No: 249492 **Desc: ATTY-MISC ISSUES, HR,PFC **PO No:		1,344.00		
03/24/2022	AP	64	BOARDMAN & CLARK LLP **VendorNo: 340 **Inv. No: 249495 **Desc: ATTY-PFC BY-LAWS **PO No:		1,584.00		
03/24/2022	AP	65	BOARDMAN & CLARK LLP **VendorNo: 340 **Inv. No: 249496 **Desc: ATTY-FD-REVIEW OF AGREEMENT **PO No:		24.00		
03/24/2022	AP	67	BOARDMAN & CLARK LLP **VendorNo: 340 **Inv. No: 249498 **Desc: ATTY-POSSIBLE ZONING VIOLATION **PO No:		480.00		
			<b>04/30/2022 (04/22) Period Totals and Balance</b>		<b>7,413.75</b>	<b>.00</b>	<b>13,301.25</b>
			<b>12/31/2022 (14/22) Period Totals and Balance</b>		<b>.00</b>	<b>.00</b>	<b>13,301.25</b>
YTD Encumbrance	.00	YTD Actual	13,301.25 Total	13,301.25 YTD Budget	99,941.00 Unexpended	86,639.75	
Professional Services			12/31/2021 (14/21) Balance	100-14-51430-215-0			.00
01/31/2022	JE	57	JE 01 34 Expense Prepaid - Lifeworks EAP		250.00		
			<b>01/31/2022 (01/22) Period Totals and Balance</b>		<b>250.00</b>	<b>.00</b>	<b>250.00</b>
02/03/2022	AP	321	LIFEWORKS US INC **VendorNo: 1480 **Inv. No: 1643065 **Desc: CITY-EMP ASSIST PROGRAM FEB, MAR & APR 2022 **PO No:		750.00		
			<b>02/28/2022 (02/22) Period Totals and Balance</b>		<b>750.00</b>	<b>.00</b>	<b>1,000.00</b>
			<b>12/31/2022 (14/22) Period Totals and Balance</b>		<b>.00</b>	<b>.00</b>	<b>1,000.00</b>
YTD Encumbrance	.00	YTD Actual	1,000.00 Total	1,000.00 YTD Budget	3,000.00 Unexpended	2,000.00	
Number of Transactions: 12 Number of Accounts: 2					Debit	Credit	Proof

CITY OF BARABOO

Detail Ledger - General Fund  
Period: 00/22 - 14/22Page: 2  
Apr 20, 2022 08:10AM

Invoice Date	Journal	Reference Number	Payee or Description	Account Number	Debit Amount	Credit Amount	Balance
Total General Fund:					14,301.25	.00	14,301.25
Number of Transactions: 12 Number of Accounts: 2					Debit	Credit	Proof
Grand Totals:					14,301.25	.00	14,301.25

## Report Criteria:

Actual Amounts  
Accounts With Balances Or Activity  
Summarize Payroll Detail  
Print Period Totals  
Print Grand Totals  
Print Bold Totals  
Include Vendor Number, Invoice Number, Description, and Purchase Order Number Comments  
Print Transactions In Date Order  
Include FUNDS: 100  
Page and Total by FUND  
Include DEPARTMENTS: 13,14  
Include DEPARTMENTS: 13,14  
Exclude ACCOUNTs: All  
Include OBJECT CODEs: 215  
All Segments Tested for Total Breaks